



## Application for Postgraduate Studio Space

Postgraduate space in Building 40 is available to current Higher Degree Research (HDR) students and Honours (Hons) students. Priority is given to HDR students.

A maximum of seven students can be accommodated in the Postgraduate Studio at any one time. Due to WH&S issues, use of oil paints is confined to 4 spaces only in this studio. Each space offers an easel, table, chair, stool, lockable paint trolley and a heater.

The Head of Postgraduate Studies will assess applications in consultation with supervisors and the Head of School. Priority will be given to full-time students who have no access to external studio space and allocation will be made on the basis of student needs. Allocation of studio space will be limited to one year's duration. The school must be notified of all periods of absence or non-use of the studio of more than four weeks. If an allocated space isn't used for an extended period of time, students may be asked to vacate. Students must vacate their studio space at the end of each year to allow for professional cleaning and are responsible for restoring their studio space to its original condition.

Students must maintain their space in accordance with safe work practices, WHS guidelines and the studio rules and agreement. All artworks must be kept within the allocated space and removable walls are not to be moved. Students are not to enter other students' studio spaces. Common spaces (kitchens, storeroom, fridge and rest areas) are to be kept clean. Failure to comply may result in eviction from the Studio.

A Project Space Gallery is also available in 40:270A for final HDR student examinations and for display of work in progress. Space can be booked on a two week rotational basis by the booking system provided and by contacting the school. Installation of work must occur under the supervision of technical staff at an agreed time. This is not a studio space for the production of work. Students are responsible for restoring the Project Space to its original condition.

Student Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

Degree: \_\_\_\_\_

New application  Re-applying for continued use of space

Session required:  Autumn  Spring

Please outline the intended use of studio space: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Allergies (particularly chemical sensitivities): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I agree to abide by the policy and conditions. I understand that failure to do so may result in eviction from the Studio.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_