FACULTY OF LAW, HUMANITIES AND THE ARTS
HDR STUDENTS

INFORMATION TO HELP YOU GET STARTED
WELCOME.................................................................................................................................................. 1
CONTACTS .................................................................................................................................................. 2
HDR STUDENT REPRESENTATIVE .................................................................................................................. 5
SCHOOLS AND DISCIPLINES ........................................................................................................................ 6
FACULTY RESEARCH STRENGTHS ............................................................................................................... 7
FACULTY RESEARCH CENTRES .................................................................................................................. 7
FACULTY RESEARCH NETWORKS & INITIATIVES ....................................................................................... 7
RESEARCH PROPOSAL REVIEWS (RPR) ...................................................................................................... 8
ANNUAL PROGRESS REPORTS (APR) ........................................................................................................ 9
SUBMISSION OF THESIS ............................................................................................................................. 10
FACILITIES AND RESOURCES .................................................................................................................... 11
SCHOLARSHIPS & GENERAL FINANCIAL SUPPORT .................................................................................. 15
RESEARCH STUDENT FUNDING ................................................................................................................ 16
EVENTS ....................................................................................................................................................... 17
PUBLICATIONS .......................................................................................................................................... 18
POLICIES & GUIDELINES ............................................................................................................................ 19

The University of Wollongong attempt to ensure the information contained in this publication is correct at the time of production (October 2015): however, sections may be amended without notice by the University in response to changing circumstances or for any other reason. UNIVERSITY OF WOLLONGONG CRICOS: 00102E
WELCOME

to all Higher Degree Research Students

Welcome to higher degree study within the Faculty of Law, Humanities and the Arts. The Faculty employs a diverse set of disciplinary perspectives to consider key contemporary issues – everything from justice to networked culture and climate change. The common thread is a concern with social transformation and with the potential of contemporary legal, humanities and creative practice-based research to intervene within and shape current debates.

The School of Law is internationally recognised for its legal research, especially in the areas of ocean law and policy and social dimensions of legal policy. Our School of Humanities and Social Inquiry has a strong reputation for its research in fields such as indigenous studies, human rights, settler-colonialism, critical theory, masculinity and the philosophy of cognition. The School of the Arts, English and Media is well recognised for its research and creative work in the fields of contemporary art, media and literature.

We support our HDR students to achieve their professional goals as researchers, policy makers and creative practitioners within an active, collegial and strongly interdisciplinary research culture. Our aim is to foster both disciplinary expertise and an understanding of the complex nature of contemporary fields of social, cultural and environmental transformation.

We wish you the best of luck with your studies and trust that you will take every opportunity to become involved in our active research culture.

Associate Professor Brogan Bunt
Associate Dean, Research
Faculty of Law, Humanities and the Arts
CONTACTS

Below is a summary of key contacts within the Faculty of Law, Humanities and the Arts (LHA), as well as UOW. All contacts are available on the UOW website.

**Academic Staff (LHA)**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Room</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head of Postgraduate Studies (HPS) School of the Arts, English and Media</td>
<td>Dr Margaret Hamilton</td>
<td>25.G28</td>
<td>4221 3003</td>
<td><a href="mailto:margaret_hamilton@uow.edu.au">margaret_hamilton@uow.edu.au</a></td>
</tr>
<tr>
<td>Head of Postgraduate Studies (HPS) School of Humanities and Social Inquiry</td>
<td>Dr Patrick McGivern</td>
<td>19.1103</td>
<td>4221 5676</td>
<td><a href="mailto:patrick_mcgivern@uow.edu.au">patrick_mcgivern@uow.edu.au</a></td>
</tr>
<tr>
<td>Head of Postgraduate Studies (HPS) School of Law</td>
<td>Dr Cassandra Sharp</td>
<td>67.221</td>
<td>4221 5532</td>
<td><a href="mailto:cassandra_sharp@uow.edu.au">cassandra_sharp@uow.edu.au</a></td>
</tr>
</tbody>
</table>

**Associate Dean Research**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Associate Professor Brogan Bunt</td>
</tr>
</tbody>
</table>

**Research Unit Administrative Staff (LHA)**

For general enquiries contact lha-research@uow.edu.au

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Room</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Research Manager</td>
<td>Abbie Watson</td>
<td>19.2056</td>
<td>4221 5438</td>
<td><a href="mailto:abbie@uow.edu.au">abbie@uow.edu.au</a></td>
</tr>
<tr>
<td>Research Grants Coordinator</td>
<td>Leonie Clement</td>
<td>19.2057</td>
<td>4221 4540</td>
<td><a href="mailto:leoniec@uow.edu.au">leoniec@uow.edu.au</a></td>
</tr>
<tr>
<td>Administrative Officer</td>
<td>Kirsty Greatz</td>
<td>19.2052</td>
<td>4221 5780</td>
<td><a href="mailto:kirstyg@uow.edu.au">kirstyg@uow.edu.au</a></td>
</tr>
<tr>
<td>Administrative Officer</td>
<td>Felicia Martin</td>
<td>19.2084 (Mon, Tues, Thurs) G07 IC (Wed &amp; Thurs)</td>
<td>4221 4631</td>
<td><a href="mailto:fmartin@uow.edu.au">fmartin@uow.edu.au</a></td>
</tr>
<tr>
<td>Administrative Assistant</td>
<td>Susanne Sindevski (Wed, Thurs, Fri)</td>
<td>19.2052</td>
<td>4221 4149</td>
<td><a href="mailto:susannes@uow.edu.au">susannes@uow.edu.au</a></td>
</tr>
</tbody>
</table>
### Administrative & Support Staff (LHA)

Visit [lha.uow.edu.au/about/contacts](http://lha.uow.edu.au/about/contacts) for a list of all support staff

<table>
<thead>
<tr>
<th>ROLE</th>
<th>NAME</th>
<th>ROOM</th>
<th>PHONE</th>
<th>EMAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Enquiries</td>
<td>LHA Central</td>
<td>19.1050</td>
<td>4221 3456</td>
<td><a href="mailto:lha-enquiries@uow.edu.au">lha-enquiries@uow.edu.au</a></td>
</tr>
<tr>
<td>Student Support Advisers</td>
<td>Viv McIlroy</td>
<td>67.217</td>
<td>4221 3635</td>
<td><a href="mailto:viv_mcilroy@uow.edu.au">viv_mcilroy@uow.edu.au</a></td>
</tr>
<tr>
<td></td>
<td>Kerry Banks</td>
<td>23.620</td>
<td>4221 4529</td>
<td><a href="mailto:kerry_banks@uow.edu.au">kerry_banks@uow.edu.au</a></td>
</tr>
<tr>
<td>HDR Careers Adviser</td>
<td>Sarah Ryan</td>
<td>11.6023</td>
<td>4221 4465</td>
<td><a href="mailto:sarah_ryan@uow.edu.au">sarah_ryan@uow.edu.au</a></td>
</tr>
</tbody>
</table>

### Graduate Research School (GRS) Administrative Staff

<table>
<thead>
<tr>
<th>ROLE</th>
<th>NAME</th>
<th>ROOM</th>
<th>PHONE</th>
<th>EMAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager</td>
<td>Sue Flint</td>
<td>Building 20</td>
<td>4221 3479</td>
<td><a href="mailto:sflint@uow.edu.au">sflint@uow.edu.au</a></td>
</tr>
<tr>
<td>Student Management Officer – LHA</td>
<td>Alicia Allen</td>
<td>Building 20</td>
<td>4221 5454</td>
<td><a href="mailto:aallen@uow.edu.au">aallen@uow.edu.au</a></td>
</tr>
<tr>
<td>Student Enquiries</td>
<td>Erin McGinn</td>
<td>Building 20</td>
<td>4221 5452</td>
<td><a href="mailto:emcginn@uow.edu.au">emcginn@uow.edu.au</a></td>
</tr>
<tr>
<td>ROLE</td>
<td>NAME</td>
<td>PHONE</td>
<td>EMAIL/ WEB</td>
<td></td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-------------------------------</td>
<td>-----------</td>
<td>------------------------------------------------</td>
<td></td>
</tr>
</tbody>
</table>
| Information Management and Technology Services (IMTS): Computer & IT Support | Building 17 Level 1           | 4221 3000 | E: imts@uow.edu.au  
|                                                                      |                               |           | W: uow.edu.au/its                                  |
| Prepaid Printing and Copying                                         | UOW Library                   | NA        | W: uow.edu.au/its/prepaidprint                  |
| Library – contact Kerry Ross                                         | Building 16                   | 4221 3602 | E: kross@uow.edu.au  
|                                                                      |                               |           | W: library.uow.edu.au                            |
| Library – Research Help                                              | Building 16                   | 4221 3548 | W: library.uow.edu.au                            |
| Library – Document Delivery                                          | Building 16                   | 4221 3549 | W: library.uow.edu.au                            |
| Learning Development Centre                                          | Building 11 Level 3           | 4221 3977 | W: uow.edu.au/student/services/ld                 |
| Counselling Services                                                 | Building 11 Level 3           | 4221 3455 | E: StudentServices@uow.edu.au  
|                                                                      |                               |           | W: uow.edu.au/student/services/cs                |
**HDR STUDENT REPRESENTATIVE**

Students are represented on the University Council, on faculty committees and through the student-run associations for undergraduates (WUSA) and postgraduates (WUPA). Student representative elections are handled centrally by the University and are run annually. All students are eligible to nominate and vote.

The Faculty’s Postgraduate representative is Jarrah Aubourg (jr941@uowmail.edu.au).

For further information on student representatives visit uow.edu.au/student/representation

**Wollongong University Postgraduate Association (WUPA)**

WUPA Council members are the elected representatives for Postgraduate Students at the University of Wollongong. It costs nothing to join WUPA and you can join online – they have offices downstairs in Building 19.

WUPA is affiliated with the Council of Australian Postgraduate Associations (CAPA) which is the peak body representing Australia's postgraduate students. University postgraduate associations affiliate to each other to form the Council, which convenes once a year at its Annual Council Meeting (ACM).

Log on to uow.edu.au/wupa to see what WUPA offers Postgraduate Students.
The Faculty of Law, Humanities and the Arts is comprised of three Schools.

<table>
<thead>
<tr>
<th>School of the Arts, English and Media</th>
<th>School of Humanities and Social Inquiry</th>
<th>School of Law</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication and Media Studies</td>
<td>Cultural Studies</td>
<td>Law</td>
</tr>
<tr>
<td>Creative Writing</td>
<td>History</td>
<td></td>
</tr>
<tr>
<td>English Literatures</td>
<td>Indigenous Studies</td>
<td></td>
</tr>
<tr>
<td>Graphic Design</td>
<td>International Studies</td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td>Philosophy</td>
<td></td>
</tr>
<tr>
<td>Media Arts</td>
<td>Politics</td>
<td></td>
</tr>
<tr>
<td>Music</td>
<td>Science and Technology Studies</td>
<td></td>
</tr>
<tr>
<td>Performance and Theatre</td>
<td>Sociology</td>
<td></td>
</tr>
<tr>
<td>Visual Arts</td>
<td>Languages</td>
<td></td>
</tr>
</tbody>
</table>

For information on Schools and Disciplines in the Faculty refer to: lha.uow.edu.au
FACULTY RESEARCH STRENGTHS

Australian National Centre for Ocean Resources & Security (ANCORS)

FACULTY RESEARCH CENTRES

Legal Intersections Research Centre (LIRC)
Centre for Critical Human Rights Research (HRR)
Centre for Texts, Cultures and Creative Industries (CTC)

FACULTY RESEARCH NETWORKS & INITIATIVES

Center for Research on Men and Masculinities (CROMM)
Colonial and Settler Studies Network (CASS)
Contemporary Emotions Research Network (CERN)
Feminist Research Network (FRN)
Forum for Indigenous Research (FIRE)
Material Ecologies Network (MECO)
Narrative Practice in Therapy Initiative (NPT)
RESEARCH PROPOSAL REVIEWS (RPR)

The first year Research Proposal Review (RPR) is the Faculty’s and University’s formal process for monitoring the progress of the research being undertaken by all HDR students. Continuation of enrolment in your research degree is subject to the satisfactory completion of an RPR. The RPR process also provides an opportunity for you to develop a coherent research plan and methodology, receive constructive academic criticism, and for the Faculty to ensure that it can provide adequate resources and appropriate supervision for your project.

RPRs should be completed within the timeframes listed below to allow candidates the opportunity to address any problems with their proposal. Part-time students are also obliged to complete their RPR within their first year of enrolment.

- MPhil students: will complete the RPR within half a year of enrolment (4-6 months) or the accrual of 0.5 EFTSL
- PhD and DCA students: will complete the RPR within one year of enrolment (6-12 months) or the accrual of 1.0 EFTSL
- PhD(I) students: will complete the RPR within one and one half years of enrolment (12-18 months) or the accrual of 1.5 EFTSL.

Guidelines and the Research Proposal Review report form are available on the Graduate Research School information webpage uow.edu.au/research/rsc/UOW103235

A quick summary for preparing for the RPR - in consultation with their supervisor(s), students should complete:

- Title page (with your full name, current thesis title, names of your supervisors, and the date of your review)
- Abstract
- Table of contents
- Research Proposal (including your research question/s, the aims and significance of your project, research methodology, including your theoretical framework and ethics requirements)
- Literature review
- Chapter outline and project timeline (factoring in planned fieldwork or scholarly activities up to the submission of your thesis)
- Reference list following relevant School/Discipline style

The paperwork listed above should be available for the review panel two weeks before the presentation of the proposal, and submitted to the LHA Research Unit (who administer the RPRs) in electronic form, with your RPR documentation clearly labeled on the first page with your name, thesis title and supervisors.

Students who do not pass their RPR at the first attempt will usually be asked to return three months later to present again. This process is about helping students avoid and overcome obstacles, and presenting for a second time should not be seen as a negative situation.
ANNUAL PROGRESS REPORTS (APR)

To monitor progress and signal any problems the General Course Rules (10. Higher Degree Research Rules) require that a student enrolled in a Higher Degree Research submit an annual report on the progress of their work. Annual Progress Reports (APRs) are completed online at the end of each year by HDR students and their supervisor(s). You are asked to report on your progress and outline a schedule for completion.

Please note: students who are currently on leave of absence are still expected to complete an APR.

More information and the guidelines for completing the APR can be found at:

uow.edu.au/research/rsc/student/UOW008952

The APR is released to you over SOLS Mail in September each year (subject to change), and it is important that you check your SOLS Mail and UOW email account on a regular basis to ensure that you don't miss any deadlines for completing the APR.

Failure to complete the APR can lead to your candidature being discontinued.

Information about Research Proposal Reviews and Annual Progress Reports (APRs) can be found by downloading the HDR Handbook from this webpage: uow.edu.au/research/rsc/UOW103235
SUBMISSION OF THESIS

As you approach the date on which you intend to submit your thesis (including exhibition, performance or publication of creative works for example) please notify the relevant Head of Postgraduate Studies (HPS) who will notify the LHA Research Unit who can then assist you with the process.

Information about submitting your thesis is also available online at:

uow.edu.au/research/rsc/student/thesis
FACILITIES AND RESOURCES

LHA Research Hub

The Faculty of Law, Humanities and the Arts Research Hub in Building 19 is a collaborative research space for Higher Degree Research (HDR) students, early career researchers and research leaders in the Faculty of Law, Humanities and the Arts. The space houses over 40 current students and visiting scholars, as well as full-time researchers, Australian Research Council project researchers, ARC Future Fellows, and will host some of Australia’s major research projects in the areas of Humanities, Law and the Arts. All HDR students are welcome to use the facilities available in the Research Hub. To book the seminar or meeting room you will need to contact the LHA Research Unit at lha-research@uow.edu.au

Email

Important messages from UOW and the Faculty will be sent to your UOW email address. You must use this account or check it regularly, or set up a forwarding system to an external email account. Messages about your Research Proposal Reviews (RPRs) and Annual Progress Reports (APRs) will be sent to your UOW email address only.

HDR students are encouraged to use the University email system wherever possible.

Offices & Computers

The Faculty has a number of facilities/studios allocated to HDR students. Offices in these areas are shared with other students depending on their part-time or full-time status, the size of the office/studio, and attendance pattern.

Where HDR students have access to computers within shared offices, please contact IMTS Support for assistance - level 1 of building 17, next to the Library. Open Monday-Friday 8am-5pm, phone: x3000, email: imts@uow.edu.au

New students should email the LHA Research Unit if they require office space. An application form will need to be submitted, detailing information about how many days per week they need access (and, if possible, which days they are likely to be in). Please note: this is not a guaranteed space and can be changed with minimal notice at the Faculty’s discretion.

Where specialist spaces are provided, students are required to adhere to the University of Wollongong Student Code of Conduct rules and Occupational Health and Safety guidelines.

Available to download from the below sites:

- Student Code of Conduct - uow.edu.au/about/policy/UOW058723
- Occupational Health and Safety Guidelines - staff.uow.edu.au/ohs

To organise access including swipe cards if required to the Faculty HDR spaces and buildings please contact the LHA Research Unit.

UOW Phones

Where HDR students have access to UOW phones within Buildings 19, 25, 40 and 67, local calls can be made. Students who need to make a large number of local calls or who require access to STD or IDD calls for their research-related matters should first consult with the LHA Research Unit.
UOW phone numbers can be dialled by simply picking up the phone and dialling the 4 digits of the extension. For external numbers, first dial ‘0’, then the full phone number.

**Printing and Photocopying**

The Faculty has moved to UOW’s Prepaid Printing & Copying printing system which allows students to print regardless of your location on campus. Information on printer locations can be found here: [uow.edu.au/its/prepaidprint/how](http://uow.edu.au/its/prepaidprint/how)

Printers within the Faculty of Law, Humanities and the Arts buildings are listed below:

<table>
<thead>
<tr>
<th>Building 19</th>
<th>Building 25</th>
<th>Building 67</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room 1070</td>
<td>Room 153</td>
<td>Room 224</td>
</tr>
<tr>
<td>Research Hub, Room 2072</td>
<td>Room 158</td>
<td></td>
</tr>
</tbody>
</table>

Your School will provide you with an initial amount of printing credit upon the commencement of your candidature and then at the beginning of each year. For more information please contact the LHA Research Unit.

**Mail Access**

All HDR students have access to mail distribution and to the mail service for research-related correspondence (within reason).

<table>
<thead>
<tr>
<th>Building 19</th>
<th>Building 25</th>
<th>Building 67</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room 1048, located just across from LHA Central. The School of Humanities and Social Inquiry HDR students have access to a group of shared mailboxes, from which they can collect mail that has been sent to them.</td>
<td>The School of the Arts, English and Media Administration Team will send HDR students an email to advise they have mail to be collected.</td>
<td>The School of Law HDR students can collect any mail addressed to them from an in-tray in Room 234.</td>
</tr>
</tbody>
</table>

If you want mail sent to you on campus, the address is as follows:

<table>
<thead>
<tr>
<th>School of Humanities and Social Inquiry</th>
<th>School of the Arts, English and Media</th>
<th>School of Law</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt;your name&gt; HDR Candidate Faculty of Law, Humanities and the Arts Building 19 University of Wollongong NSW 2522</td>
<td>&lt;your name&gt; HDR Candidate Faculty of Law, Humanities and the Arts Building 25 University of Wollongong NSW 2522</td>
<td>&lt;your name&gt; HDR Candidate Faculty of Law, Humanities and the Arts Building 67 University of Wollongong NSW 2522</td>
</tr>
</tbody>
</table>

If you need to send large amounts of mail, or need to send mail overseas, in relation to your research activity please check with the LHA Research Unit first.
Audio-Visual Equipment

Audio-visual equipment can be borrowed for short periods from LIFT (Learning Innovation, Facilities + Technologies), formerly known as AV Services, on the ground floor, north side, of Building 20.

HDR students within the School of the Arts, English and Media (TAEM) (Building 25) have access to specialised equipment facilities administered by the TAEM Tech Support team. Email: taem-techsupport@uow.edu.au

Faculty Travel Information

For information about making travel arrangements for research-related fieldwork or conferences, please consult the Facilities and Finance Team; lha-facilitiesandfinance@uow.edu.au

Library

library.uow.edu.au
Library services for Postgraduates: library.uow.edu.au/services/UOW026548
Research Help Desk: 4221 3548.
Borrowing, renewals, fines, holds enquiries: 4221 3545.

Document Delivery (Inter-Library Loans)

Research-related Inter-Library Loans (ILL) are available at cost. The LHA Research Unit and the Finance & Facilities Team will monitor requests to ensure reasonable usage and equitable access. To obtain an ILL, you must apply for electronic access. The Library can answer any questions you might have. Please consult the LHA Research Unit for assistance with applying.

For more information, go to: library.uow.edu.au/documentdelivery/UOW026569.html or phone 4221 3549.

Careers Central

Careers Central offer careers advice and programs tailored to the needs of HDR students. For more information, go to uow.edu.au/careers/students/postgrad

Learning Development Centre

The Learning Development Centre offers a range of assistance and free services to all enrolled students, International and local, who wish to improve their academic skills and English language. Services offered to all students include: academic skills and English language workshops for postgraduate students, English language assistance and individual consultations.

The Learning Development Centre is located in the Building 11, Level 3 (take lift opposite UniShop), or you can phone 4221 3977. Further information regarding the Learning Development Centre can be found at: uow.edu.au/student/services/ld

Counselling Services & LHA Student Support Adviser (SSA)

UOW Counselling Services provide a free and confidential service 5 days per week, 9.00am-6.00pm to assist postgraduate and undergraduate students with personal, work or study related difficulties. If you are experiencing a problem you are welcome to have a chat about it with one of their Counsellors. Consultations typically last 50 minutes and are by appointment. Although appointments are usually made a week or more ahead, some emergency timeslots are available every day for crisis situations where someone needs to be seen immediately.
Each Faculty also has a Student Support Adviser (SSA) who is available for consultation. The Student Support Advisers for the Faculty of Law, Humanities and the Arts are Viv McIlroy and Kerry Banks (see contact page).

UOW Counselling Services are located in the UniCentre Building (11) on Level 3, or you can phone 4221 3445. Further information regarding Counselling Services can be found at uow.edu.au/student/services/cs

**Email List**

An LHA email list exists to notify HDR students about conferences, seminars, meetings and more.

The mailing list covers all Faculty of Law, Humanities and the Arts HDR students. Mail sent to this address will be received by anyone on the list. All HDR students will also be subscribed to the mail list for the School they are enrolled in. To confirm that your UOW email address has been added to the LHA HDR mail list, please contact the LHA Research Unit.

If you would like to send an announcement or message to all HDR students within the Faculty, please consult the LHA Research Unit via lha-research@uow.edu.au

Due to IMTS restrictions, the list may only include university (UOW) email accounts.
SCHOLARSHIPS & GENERAL FINANCIAL SUPPORT

Scholarships and financial assistance for postgraduate students varies for Domestic and International students.

Domestic Students Research Scholarships

University Postgraduate Awards (UPA) and Australian Postgraduate Awards (APA) are intended to support MPhil, DCA, PhD and PhD (Integrated) students.

It is possible to apply for a scholarship once you have begun your HDR studies. This should be done in consultation with your supervisory team or the Faculty HPS.

For further information, and closing dates, contact the Graduate Research School (GRS), or go to: uow.edu.au/research/rsc/student/scholarships/

International Students Research scholarships

Research scholarships are awarded to International students on academic merit and differ in application procedures, coverage and duration.

It is possible to apply for a scholarship once you have begun your HDR studies. This should be done in consultation with your supervisory team or the School HPS.

For further information and closing dates uow.edu.au/research/rsc/student/scholarships/

Austudy

Austudy is the Commonwealth Government Student Assistance Scheme which provides means-tested financial aid to full-time tertiary students. Austudy is not available to International students. For more information contact your nearest Austudy office to check eligibility.

Phone: 13 24 90 (Centrelink – Youth Services) hhumanservices.gov.au/customer/services/centrelink/austudy

Abstudy

Abstudy provides financial assistance for Aboriginal and Torres Strait Islander students. For more information contact 1800 132317 or contact the Woolyungah Indigenous Centre, building 30 on campus.

Phone: 1800 132 317 (Centrelink) Phone: 4221 3776 (Woolyungah) humanservices.gov.au/customer/services/centrelink/abstudy
RESEARCH STUDENT FUNDING

Faculty of Law, Humanities and the Arts Conference and Research Support

The Faculty of Law, Humanities and the Arts (LHA) provides funds to assist Higher Degree Research (HDR) candidates to pursue their thesis related research and to present their findings at relevant domestic and international scholarly conferences. The aim is to support high quality research that produces demonstrable outputs and is linked to the timely completion of a candidate’s HDR studies.

Faculty research support funding is only intended to provide a contribution to the overall costs of research activities and conference participation. Funding may be competitively awarded on the basis of merit, need and scholarly outcomes.

HDR Research Support Funding allocations may change from year to year. Further information regarding the application process, forms and deadlines can be found at lha.uow.edu.au/research/students/UOW168758.

Other Sources - Grants, Bursaries, Scholarships

There are other funds, though often only for narrowly defined topics or purposes. To find out what is available, consult the Graduate Research School (GRS), your supervisor, or look at journals, newsletters and email discussion groups in your field of research.

There are two major databases of grant sources and scholarships (SPIN and JASON). These should be accessible through the Library or Graduate Research School (GRS), or online at:

SPIN - australia.infoed.org/spin/spinmain.asp
JASON - www.jason.edu.au
EVENTS

Faculty of Law, Humanities and the Arts Research Events

The Faculty of Law, Humanities and the Arts encourages HDR students to include themselves in the Faculty’s research culture, by attending and participating in seminars, workshops and other research events. HDR students should regularly check the LHA News and Events website at: lha.uow.edu.au/news-events

UOW Three Minute Thesis Competition

In 2010, UOW introduced a Three Minute Thesis Competition, with the winners of Faculty Three Minute Thesis Competitions earning the right to compete at the UOW Competition - details are at: uow.edu.au/research/rsc/news/UOW074626

The Faculty will call for interested participants around April/May and the competition is usually held in June/July.

HDR Student Seminar Series

The Graduate Research School (GRS) run regular seminars and workshops in both Autumn and Spring sessions. These will help you to write your thesis and to understand what high-level academic research entails. They are also a chance to meet other postgraduates experiencing the joys and challenges of HDR study for the first time. For more information, see uow.edu.au/research/rsc/news/seminars
PUBLICATIONS

HDR students often have material published in journals or contribute to other publications. In order for this material to be recognised within a wider audience, the Research Information System (RIS) is used to maintain records of all UOW research outputs.

The Scholarly Content Team, located in the library, is the primary contact regarding RIS and they provide assistance in the entering and checking of information within RIS. For assistance with managing your publications in RIS you can contact the team via email research-pubs@uow.edu.au or telephone 4221 5109 (x5109).

The Library’s Publication Management FAQ page at library.uow.edu.au/publication-management/UOW132688 provides a great deal of information covering where to get help, what information to provide and editing your records once they are entered in RIS.

Further general information can also be found here: library.uow.edu.au/publication-management/index.html.
POLICIES & GUIDELINES

HDR students should refer to the University of Wollongong Policies and Guidelines on Higher Degree Research matters at uow.edu.au/research/rsc/student/UOW103235.html

General Course Rules

Please refer to the University of Wollongong General Course Rules, Section 10 Higher Degree Research (HDR) Rules, in particular at uow.edu.au/about/policy/UOW058680.html#P624_55371

Code of Practice – Research

This code of practice mandates the current policy and best practice relating to procedures for responsible research.

The Code of Practice – Research can be found at uow.edu.au/about/policy/UOW058663.html

Higher Degree Research (HDR) Supervision and Resources Policy

The purpose of this Policy is to outline good practices that support the highest quality HDR candidature experience and outcomes. The responsibility to ensure that research and research training is conducted in the most beneficial, efficient and effective manner is shared by the University collectively, its Academic Units, its staff, and its students.

The Higher Degree Research (HDR) Supervision and Resources Policy can be found at uow.edu.au/about/policy/UOW058665.html

Higher Degree Research (HDR) Academic Grievance Policy

The University aims to provide a fair, equitable and productive learning environment for all its students. This policy seeks to support the achievement of this goal by providing a transparent and consistent process for resolving Higher Degree Research (HDR) students’ academic grievances.

Issues with candidacy can be addressed in the first instance to the Head of Postgraduate Studies (HPS) for your School (see contacts page 2);

The Higher Degree Research (HDR) Academic Grievance Policy can be found at uow.edu.au/about/policy/UOW058652.html
CONTACT US
W: lha.uow.edu.au/research/students
E: lha-enquiries@uow.edu.au
P: 02 4221 3456