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Message from the Dean

Congratulations on earning a place in the LLB program of the Faculty of Law at the University of Wollongong! My colleagues and I warmly welcome you, and look forward to working with you over the coming years.

You have joined a Faculty of Law that, in its relatively short life (the faculty was established in 1990 and the first LLB students enrolled in 1991), has developed an excellent reputation for the quality of its teaching programs. We are proud of this reputation and are determined to maintain it, and to enhance it even further. One of the ways that we aim to do so is via our recently revamped First Year LLB ‘immersion’ program, which you will experience first hand in 2008. It aims to give you the best possible transition into University studies and a solid foundation for the remainder of your studies in law.

As you will soon discover (if you haven’t already), at UOW there is much more to studying law than simply learning legal rules. You will be compelled to think critically about the nature of the world around you, and law’s place in it, and to solve problems analytically. You will discover not only how the law ‘is’, but how it changes, and what criteria might best be used for evaluating the merits of proposals for law reform. The legal knowledge you acquire, the skills you learn and sharpen, and the appreciation you develop for how the law operates in the context of local, national and global societies will sustain the reputation which UOW graduates enjoy for their ‘real world readiness’.

One of the benefits of our contextual approach to the study of law, along with our emphasis on developing practical skills that can be used in the real world, is that the UOW LLB degree equips you for a diverse range of career paths, whether within the legal profession or outside. We take seriously the reality that ‘not all law students want to be lawyers’, and feel as much pride in the achievements of graduates who have successful careers with investment banks and government departments as we do with graduates who achieve partnership in commercial law firms.

This handbook contains information about the LLB programs, the sequencing of subjects and recommended enrolment patterns, along with details about our staff and the UOW Faculty of Law’s approach to teaching and learning. Those of you who are planning, post-LLB graduation, to seek admission as a legal practitioner (don’t worry if you are not sure yet – you have plenty of time to decide) will also be interested in the information provided about the Legal Practice Course (LPC) offered by the UOW Faculty of Law. Finally, this handbook contains information about extra-curricular activities that make an important contribution to the life and culture of the Faculty and that will enhance your experience as a UOW law student.

Good luck with your studies in 2008 and beyond.

Professor Luke McNamara
Dean
January 2008
Message from the President - Law Students' Society

On behalf of the Law Students’ Society (LSS), I welcome you to the University of Wollongong and congratulate you on choosing to study law.

For many of you, this will be your first experience of university life and I am sure that most of you are probably feeling slightly overwhelmed. There certainly is plenty of information to take in and yes, there is a lot of work ahead of you! However, I assure you that you are at the start of something that can be very rewarding and worthwhile if you take advantage of the opportunities on offer.

Your LSS is here to represent and help you throughout the length of your degree. The society is entirely comprised and operated by a committee of more than 20 law students, on a voluntary basis. We represent UOW law students on the Faculty Committees, and are affiliated with the Australian Law Students’ Association (ALSA), the peak representative body of all law students in Australia.

Through our many activities, we offer you the chance to enhance your educational experience, and develop excellent working relationships with academics, the university, prospective employers and the broader community.

Each year we offer law students the chance to develop their legal skills by entering a range of annual Law School competitions, as well as providing opportunities to contribute to our many publications. Many of the winners from our competitions continue to compete at the national ALSA championships.

Throughout each year we run a number of popular social events, offering you the chance to interact with your peers in a non-academic environment. These events also provide excellent networking opportunities for you to meet students who are at different stages of their legal studies. Our most popular events are the Annual Law Ball and our famous Cocktail Party, which both set record ticket sales in 2007 and are tipped to sell out in 2008.

Make sure to register for our free e-newsletter, which will keep you up-to-date with news, events and career opportunities. I also ask that you consider supporting us by becoming a social member for only $5 per year. There’s a range of benefits for members, details of which you will find elsewhere in this handbook – please refer to pages 43-44 for more information.

I wish you all the best with your studies this year, and hope that you will become involved with the LSS. University offers you plenty of opportunities, so make sure you take advantage of them.

Levi Garry JP
President - Law Students’ Society
January 2008
Our Faculty

Origins

The University has taught law since the 1970s. At first, law was undertaken as a required component in the Commerce degree. Later, the University taught a Legal Studies major in both the Arts and Commerce degrees, and a Graduate Diploma. The Faculty of Law was established in 1990 and the first LLB student enrolled in 1991. Today, Legal Studies subjects are available through most other degrees, alongside a comprehensive range of LLB and postgraduate degrees. Students may choose from 10 double degree programs, a 4 year LLB course or a 3 year graduate LLB degree. The Faculty also offers a range of postgraduate programs.

Professor Helen Gamble, formerly Chairperson of the NSW Law Reform Commission, was appointed Foundation Professor of Legal Studies in 1989. Professor John Goldring, formerly a member of the Australian Law Reform Commission, became the Foundation Dean when the Faculty was established in 1990. The current Dean, Professor Luke McNamara, was appointed in May 2007, having served as a member of the academic staff of the UOW Faculty of Law since 1993.

Aims

The Faculty of Law aims to:

- provide legal education at an undergraduate level which is:
  - a broad general education,
  - the foundation for a diverse range of careers, both inside and outside the legal profession,
  - the study in depth of an academic discipline,

- conduct research and scholarship of outstanding quality in law and related fields, and

- contribute to legal education and understanding of the law in the legal profession and the wider community.
How will you learn?

Lasting skills

Your professional ability, flexibility and skills will depend on how you develop your own learning skills. At Wollongong we recognise that learning within a profession is a life-long process. The University provides students with the grounding they require for the rest of their lives.

Legal education in a University must provide students with a critical and questioning attitude with broad perspectives and with the skills and knowledge needed for whatever career they may choose. The Faculty of Law pays particular attention to how best to achieve these things.

Two important findings underpin the way we teach Law:

- student-centred learning is more effective, and
- students learn best when they participate in the learning process.

Learn by doing

Most students learn more effectively by doing. The Faculty of Law teaches in a way that encourages you to participate in activities which involve:

- thinking about the material you are studying, and
- practicing your learning and application skills.

In this way you will gain an appreciation of the practical dimension of the Law, rather than seeing it just as a body of abstract principles.

Personal responsibility for learning

The Faculty’s student-centred program uses learning and teaching techniques which foster a personal responsibility for learning. Whatever subjects you choose to study you will encounter this approach.
Subject outlines and materials

Students receive appropriately designed subject outlines and materials at the beginning of each session. These outlines and materials include:

- information about what you must read to prepare for each class
- information about subject materials and textbooks that you must purchase,
- guidance for your further reading, and
- questions and discussion points for:
  - class participation,
  - assessing your own understanding of what you have read, and
  - testing your own ability to apply what you have learned.

We encourage you to take a critical attitude to the material you study, and to appreciate that there can be many different ways of evaluating it.

Preparation

You are expected to prepare for, and participate in, each class. Research exercises and assignments play a key part in your learning.

Classroom contact

The classes reinforce what you have taught yourself, and develop your confidence in your own learning ability.

In the early years, we teach our LLB subjects primarily in small seminar groups.

We design our classes to develop your ability to work co-operatively with others in creating and maintaining an interactive learning environment. You will, of course, have plenty of opportunities to ask and answer questions. More importantly, you will enhance your ability to work within groups by taking part in group problem-solving exercises, negotiations, class moots and other joint projects.

As you progress through the Faculty, we expect you to assume more and more responsibility for your own learning. The skills taught in small classes in the early years are relied upon so that students can become independent learners as they approach graduation. Experience gained from professional placements during the degree helps you to understand the need to become an independent worker.
Combining theory and practice

To fulfill the requirements for the LLB degree you must complete *Lawyers and Australian Society*, a subject that includes formal instruction, classes, and a practical workplace-based component.

This subject will:

- expose you to a variety of elements of the Law’s operation,
- give you an understanding of the Law which you will not find in the written or the spoken word, and
- show you how to apply your formal learning in a practical context.

Assessment

The Faculty assesses your progress in all LLB subjects by reviewing your class participation, research work, problem-solving, and your skill in recognising issues and analysing them. We also review your communication skills, and your ability to develop and structure an argument.

Workload

You will have a demanding workload when you study Law. You will need to set aside considerable time for preparation, research, writing assignments, examination study and practical placement work.

What will you learn?

Your choice of undergraduate law degrees

The Faculty of Law offers the degree of Bachelor of Laws (LLB), which may be studied in a number of ways:

- 4 Year LLB
- 4 Year LLB + Graduate Diploma in Legal Practice
- 4 Year LLB + Honours by Research
Double degree courses with the LLB

A double degree course provides the best opportunity to benefit from the broad perspective of Law and another discipline. Most of our students combine their studies for the LLB degree with studies leading to another degree. The degrees with which you may combine your LLB are:

- Bachelor of Arts (BA)
- Bachelor of Commerce (BCom)
- Bachelor of Communication and Media Studies (BCM)
- Bachelor of Computer Science (BCompSc)
- Bachelor of Creative Arts (BCA)
- Bachelor of Engineering (BE)
- Bachelor of Journalism (BJ)
- Bachelor of Mathematics (BMath)
- Bachelor of Medical Science (BMedSc)
- Bachelor of Science (BSc)

Some courses, such as the BCom/LLB course with a specialisation in Accountancy, offer the opportunity to obtain two professional qualifications.

If you are not a graduate, you must enrol in either one of the double degree courses or one of the 4-year LLB programs.

LLB course for graduates in other disciplines

If you already hold a degree in a discipline other than Law, the Faculty of Law offers a course which recognises this. You can complete the LLB degree in three years of full-time study (or its part-time equivalent).

Study through Summer

It is possible to complete your LLB degree requirements in less than the usual minimum time. You may take on an additional subject load in Autumn or Spring Session (on approval from the Sub-Dean). You may also complete one or more subjects during Summer Session, either at the University of Wollongong or at another University (see our cross institutional study policy), when available.
The Integrated First Year LLB Program

The prescribed first year subjects are:

**Autumn Session**
- LLB100 Foundations of Law A
- LLB110 Legal Research and Writing
- LLB120 Law of Contract A
- LLB130 Criminal Law and the Process of Justice A
- LLB150 Communication Skills

**Spring Session**
- LLB160 Foundations of Law B
- LLB170 Law of Contract B
- LLB180 Criminal Law and the Process of Justice B
- LLB190 Lawyers and Australian Society
- LLB140 Advocacy Skills

These subjects introduce the foundational knowledge, values and skills needed for successful completion of the LLB degree. The first year subjects are taught in an integrated way, with key material in each subject built upon in other subjects, as appropriate to the overlapping, but different, learning objectives in each case. No prior knowledge of law is assumed for any of the Autumn Session subjects.

All students commencing law complete the same first year subjects regardless of whether they are enrolled in a four year degree, a double degree or a three year graduate program. The first year of the LLB must be completed full time, except where Faculty approval is given on equity grounds.

LLB110 and LLB150 are the first of a set of skills subjects that are a distinctive feature of the Wollongong law degree. They complement substantive law and contextual perspectives studied in other subjects and provide the practical skills necessary for successful practice in any branch of the discipline.

**You choose your own elective subjects**

The range of elective subjects will vary from time to time. We seek to meet student needs when planning our elective subjects. However, at times we may not have the resources to offer a particular subject, or may offer the subject only every second year (if, for instance, staff are not available to present it).

A number of our electives are taught in an intensive mode. If you wish to take these subjects, you must be prepared to attend intensive full-day workshops, for two to four days, possibly on weekends.
You choose from these elective subjects:

*For complete subject descriptions refer to: http://www.uow.edu.au/handbook/

<table>
<thead>
<tr>
<th>Subject No.</th>
<th>Subject</th>
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<tbody>
<tr>
<td>LLB303</td>
<td>Family, Children and Welfare</td>
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<tr>
<td>LLB313</td>
<td>Legal Research Project</td>
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<td><em>NOTE: If you wish to be eligible for the award of Honours, you must complete LLB313 as one of your elective subjects</em></td>
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<tr>
<td>LLB316</td>
<td>Occupational Health and Safety Law</td>
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<td>LLB317</td>
<td>E-Commerce Law</td>
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<td>LLB320</td>
<td>Commercial and Consumer Contracts</td>
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<td>LLB322</td>
<td>Objects and Subjects: Law, Things and Everyday Life</td>
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<td>LLB321</td>
<td>Banking Law</td>
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<td>LLB330</td>
<td>Law of Employment</td>
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<td>LLB331</td>
<td>Intellectual Property Law</td>
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<td>LLB332</td>
<td>Labour Regulation</td>
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<td>LLB334</td>
<td>Environmental Law</td>
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<td>LLB335</td>
<td>Anti-Discrimination Law</td>
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<tr>
<td>LLB337</td>
<td>Comparative Studies in Law</td>
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<tr>
<td>LLB339</td>
<td>Advanced Criminal Law</td>
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<td>LLB341</td>
<td>Revenue Law</td>
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<tr>
<td>LLB343</td>
<td>International Law</td>
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<tr>
<td>LLB344</td>
<td>Indigenous Peoples and Legal Systems</td>
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<tr>
<td>LLB348</td>
<td>Media Law</td>
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<tr>
<td>LLB350</td>
<td>Special Study in Law A</td>
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<td>LLB351</td>
<td>Special Study in Law B</td>
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<td>LLB352</td>
<td>Jessup International Law Moot</td>
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<td>LLB354</td>
<td>Human Rights Law</td>
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<td>LLB355</td>
<td>Bankruptcy and Corporate Insolvency Law and Practice</td>
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<td>LLB356</td>
<td>Insurance Law</td>
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<tr>
<td>LLB357</td>
<td>Conflict of Laws</td>
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<td>LLB358</td>
<td>Marine Resources Law</td>
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<td>LLB359</td>
<td>Corporate Governance</td>
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<td>LLB360</td>
<td>Foreign Investment Law in the People’s Republic of China</td>
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<td>LLB362</td>
<td>Advanced Revenue Law</td>
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<td>LLB363</td>
<td>Advanced Family Law</td>
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<tr>
<td>LLB366</td>
<td>Animal Law</td>
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<tr>
<td>LLB396</td>
<td>Professional Practice</td>
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<td>LLB3918</td>
<td>Law of Land and Nature Conservation</td>
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<td>LLB3919</td>
<td>Water Resources Law</td>
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<td>LLB3920</td>
<td>Local Government and Natural Resources</td>
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<tr>
<td>LLB3922</td>
<td>International Maritime Environmental Law</td>
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<td>LLB3923</td>
<td>Law of the Sea</td>
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<td>LLB3924</td>
<td>International Environmental Law</td>
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<tr>
<td>LLB3927</td>
<td>Natural Resources Law Review</td>
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<tr>
<td>SOC222</td>
<td>Sociology of Crime and Justice</td>
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<tr>
<td>SOC244</td>
<td>Punishment: Purpose, Practice Policy</td>
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<tr>
<td>SOC349</td>
<td>Social Regulations: Policies and Issues</td>
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</table>
Although this is a comprehensive list of electives offered by the Faculty, not all are available each year. Subjects on offer for 2008 are as follows:

**Autumn Session 2008**

- LLB313 Legal Research Project
- LLB316 Occupational Health and Safety Law
- LLB320 Commercial and Consumer Contracts
- LLB330 Law of Employment
- LLB337 Comparative Studies in Law
- LLB343 International Law
- LLB348 Media Law
- LLB354 Human Rights Law
- LLB358 Marine Resources Law
- LLB396 Professional Practice (formerly Advanced Legal Skills)
- LLB3924 International Environmental Law

**Spring Session 2008**

- LLB303 Family Law
- LLB313 Legal Research Project
- LLB331 Intellectual Property Law
- LLB332 Labor Regulation
- LLB334 Environmental Law
- LLB337 Comparative Studies in Law
- LLB341 Revenue Law
- LLB343 International Law
- LLB366 Animal Law
- LLB396 Professional Practice (formerly Advanced Legal Skills)
- LLB TBA Elder Law
- LLB TBA International Criminal Law
- SOC244 Punishment: Purpose, Practice Policy

**How many elective subjects?**

For all LLB programs you must select five (5) LLB subjects from the elective schedule.

If you enrol in the 4-year LLB program you will complete five (5) LLB subjects from the elective schedule, plus an additional six (6) LLB elective subjects if you do not proceed with either the Graduate Diploma in Legal Practice or the honours program.
Developing skills for lawyers

The Skills Program

Since its inception in 1991, the Faculty of Law has encouraged its students to appreciate that the theory and rules of law operate in a practical environment. As part of this conceptual approach, the Faculty has included specific skill subjects as part of the core curriculum. These subjects are not designed to produce legal practitioners, but to enable students to experience and observe the confluence of theory and practice. This is one of the distinguishing features of the course.

The Skills Program is a 12-credit point program, delivered throughout the degree. It comprises five subjects, which introduce the principles and techniques of lawyering skills:

- LLB110  Legal Research and Writing (4cp)
- LLB140  Advocacy Skills (2cp)
- LLB150  Communication Skills (2cp)
- LLB250  Drafting Skills (2cp)
- LLB260  Dispute Management Skills (2cp)

Some of these subjects are linked to aspects of the theory of law, so that their relevance can be understood in a practical context. Other law subjects will develop the use of these skills through assignments and class exercises.

LLB396 Professional Practice is an 8-credit point elective subject, available in the final year of the degree. Not only does it act as a capstone subject for Legal Skills, but students who complete it are exempt from undertaking LLB843 – the equivalent subject in the Graduate Diploma in Legal Practice.

Prescribed enrolment patterns for LLB courses

To give continuity to your study, we require a consistent pattern of enrolment in the subjects we offer. Any variation to this pattern requires the approval of the Sub-Dean. This pattern may vary, depending on whether you choose to study for a double degree or the 3 or 4 Year LLB degree programs.

Checklists

The checklists for each degree course follow. Please use the checklist for your course to work out your enrolment for subsequent years. The checklist will also help you to make sure that you will meet all the requirements for the LLB degree by your final session, ready for graduation. Please note, it is the student’s responsibility to ensure that all grades have been finalised for graduation.
If you are unsure about your progress and need to discuss your enrolment with an academic adviser, please contact the Law Faculty office. If necessary, the staff will arrange an appointment for you to see the Sub-Dean or another academic adviser. You may need to talk with advisers in other faculties about subjects in your other degree if you are undertaking a double degree program.

### Bachelor of Laws 3yr (770)

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Course</th>
<th>Credit Points</th>
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<tbody>
<tr>
<td>Autumn</td>
<td>LLB 100 Foundations of Law A (8)</td>
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<td></td>
<td>LLB 110 Legal Research &amp; Writing (4)</td>
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<td>LLB 120 Law of Contract A (8)</td>
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<td>LLB 130 Criminal Law &amp; Process A (8)</td>
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<td></td>
<td>LLB 150 Communication Skills (2)</td>
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<td></td>
<td><strong>LLB: 30 Credit Points</strong></td>
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<tr>
<td>Spring</td>
<td>LLB 160 Foundations of Law B (8)</td>
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<td></td>
<td>LLB 170 Law of Contract B (8)</td>
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<td>LLB 180 Criminal Law &amp; Process B (8)</td>
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<td>LLB 190 Lawyers &amp; Australian Society (8)</td>
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<td></td>
<td>LLB 140 Advocacy Skills (2)</td>
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<td></td>
<td><strong>LLB: 34 Credit Points</strong></td>
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<tr>
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<th>Course</th>
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<tr>
<td>Autumn</td>
<td>LLB 220 Property and Trusts A (8)</td>
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<td>LLB 230 Public Law A (8)</td>
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<td>LLB 240 Law of Torts (8)</td>
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<td></td>
<td>LLB 260 Dispute Mgmt Skills (2)</td>
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<td></td>
<td><strong>LLB: 26 Credit Points</strong></td>
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<tr>
<td>Spring</td>
<td>LLB 270 Property and Trusts B (8)</td>
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<td>LLB 280 Public Law B (8)</td>
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<td>LLB 290 Legal Theory (8)</td>
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<td></td>
<td>LLB 250 Drafting Skills (2)</td>
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<td><strong>LLB: 26 Credit Points</strong></td>
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<tr>
<th>Year 3</th>
<th>Course</th>
<th>Credit Points</th>
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<tr>
<td>Autumn</td>
<td>LLB 300 Remedies &amp; Procedure (8)</td>
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<tr>
<td></td>
<td>LLB 302 Law of Business Organisations (8)</td>
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<td>2 LLB Electives (16)</td>
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</tr>
<tr>
<td></td>
<td><strong>LLB: 32 Credit Points</strong></td>
<td></td>
</tr>
<tr>
<td>Spring</td>
<td>LLB 301 Evidence (8)</td>
<td></td>
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<td></td>
<td>2 LLB Electives (16)</td>
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<tr>
<td></td>
<td>LLB Elective (8) OR</td>
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</tr>
<tr>
<td></td>
<td>LLB 396 Professional Practice (8)</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>LLB: 32 Credit Points</strong></td>
<td></td>
</tr>
</tbody>
</table>
# Bachelor of Laws 4yr (1777)

| Year 1 | Autumn | LLB 100 Foundations of Law A (8)  
LLB 110 Legal Research & Writing (4)  
LLB 120 Law of Contract A (8)  
LLB 130 Criminal Law & Process A (8)  
LLB 150 Communication Skills (2)  
|        |        | LLB: 30 Credit Points |
| Year 1 | Spring | LLB 160 Foundations of Law B (8)  
LLB 170 Law of Contract B (8)  
LLB 180 Criminal Law & Process B (8)  
LLB 190 Lawyers & Australian Society (8)  
LLB 140 Advocacy Skills (2)  
|        |        | LLB: 34 Credit Points |
| Year 2 | Autumn | LLB 220 Property and Trusts A (8)  
LLB 230 Public Law A (8)  
LLB 240 Law of Torts (8)  
LLB 260 Dispute Mgmt Skills (2)  
|        |        | LLB: 26 Credit Points |
| Year 2 | Spring | LLB 270 Property and Trusts B (8)  
LLB 280 Public Law B (8)  
LLB 290 Legal Theory (8)  
LLB 250 Drafting Skills (2)  
|        |        | LLB: 26 Credit Points |
| Year 3 | Autumn | LLB 300 Remedies & Procedure (8)  
LLB 302 Law of Business Organisations (8)  
2 LLB Electives (16)  
|        |        | LLB: 32 Credit Points |
| Year 3 | Spring | LLB 301 Evidence (8)  
2 LLB Electives (16)  
LLB Elective (8) **OR**  
LLB 396 Professional Practice (8)  
|        |        | LLB: 32 Credit Points |
| Year 4 |        | 6 Electives (48cp) |
### Bachelor of Laws + Graduate Diploma in Legal Practice (1770)

<table>
<thead>
<tr>
<th>Year</th>
<th>Semester</th>
<th>Courses</th>
</tr>
</thead>
</table>
| 1    | Autumn   | LLB 100 Foundations of Law A (8)  
LLB 110 Legal Research & Writing (4)  
LLB 120 Law of Contract A (8)  
LLB 130 Criminal Law & Process A (8)  
LLB 150 Communication Skills (2)  
**LLB: 30 Credit Points** |
| 1    | Spring   | LLB 160 Foundations of Law B (8)  
LLB 170 Law of Contract B (8)  
LLB 180 Criminal Law & Process B (8)  
LLB 190 Lawyers & Australian Society (8)  
LLB 140 Advocacy Skills (2)  
**LLB: 34 Credit Points** |
| 2    | Autumn   | LLB 220 Property and Trusts A (8)  
LLB 230 Public Law A (8)  
LLB 240 Law of Torts (8)  
LLB 260 Dispute Mgmt Skills (2)  
**LLB: 26 Credit Points** |
| 2    | Spring   | LLB 270 Property and Trusts B (8)  
LLB 280 Public Law B (8)  
LLB 290 Legal Theory (8)  
LLB 250 Drafting Skills (2)  
**LLB: 26 Credit Points** |
| 3    | Autumn   | LLB 300 Remedies & Procedure (8)  
LLB 302 Law of Business Organisations (8)  
2 LLB Electives (16)  
**LLB: 32 Credit Points** |
| 3    | Spring   | LLB 301 Evidence (8)  
2 LLB Electives (16)  
LLB Elective (8) **OR**  
LLB 396 Professional Practice (8)  
**LLB: 32 Credit Points** |
| 4    |          | 3 Additional Electives (24cp) plus  
PLT (48cp)  
**LLB: 72 Credit Points** |
### Bachelor of Laws + Research Honours (1771)

#### Year 1

**Autumn**
- LLB 100 Foundations of Law A (8)
- LLB 110 Legal Research & Writing (4)
- LLB 120 Law of Contract A (8)
- LLB 130 Criminal Law & Process A (8)
- LLB 150 Communication Skills (2)

**Spring**
- LLB 160 Foundations of Law B (8)
- LLB 170 Law of Contract B (8)
- LLB 180 Criminal Law & Process B (8)
- LLB 190 Lawyers & Australian Society (8)
- LLB 140 Advocacy Skills (2)

**Total:** LLB: 30 Credit Points

#### Year 2

**Autumn**
- LLB 220 Property and Trusts A (8)
- LLB 230 Public Law A (8)
- LLB 240 Law of Torts (8)
- LLB 260 Dispute Mgmt Skills (2)

**Spring**
- LLB 270 Property and Trusts B (8)
- LLB 280 Public Law B (8)
- LLB 290 Legal Theory (8)
- LLB 250 Drafting Skills (2)

**Total:** LLB: 26 Credit Points

#### Year 3

**Autumn**
- LLB 300 Remedies & Procedure (8)
- LLB 302 Law of Business Organisations (8)
- 2 LLB Electives (16)

**Spring**
- LLB 301 Evidence (8)
- 2 LLB Electives (16)
- LLB Elective (8) **OR**
- LLB 396 Professional Practice (8)

**Total:** LLB: 32 Credit Points

#### Year 4

- Honours by Research (48cp)

### Double degree courses

BA/LLB, BCA/LLB, BCM/LLB, BCom/LLB, BJ/LLB, BMath/LLB, BSc/LLB, BMedSc/LLB, BCompSc/LLB, BEng/LLB.

All students enrolled in double degree courses are required to refer to the ‘Policy Guidelines for Double Degrees’ at:

### Recommended Study Sequence for 5 Year Combined Bachelor of Laws Programs

| Bachelor of Arts/Bachelor of Laws - 771 |
| Bachelor of Commerce/Bachelor of Laws - 773 |
| Bachelor of Communication Media Studies/Bachelor of Laws - 760 |
| Bachelor of Computer Science/Bachelor of Laws - 776 |
| Bachelor of Creative Arts/Bachelor of Laws – 772 |
| Bachelor of Journalism/Bachelor of Laws - 858 |
| Bachelor of Mathematics/Bachelor of Laws - 774 |
| Bachelor of Medical Science/Bachelor of Laws – 775M |
| Bachelor of Science/Bachelor of Laws – 775 |

#### Year 1

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Subjects</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Autumn</strong></td>
<td>LLB100 Foundations of Law A (8)</td>
<td>LLB: 30cps</td>
</tr>
<tr>
<td></td>
<td>LLB110 Legal Research &amp; Writing (4)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>LLB120 Law of Contract A (8)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>LLB130 Criminal Law &amp; Process A (8)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>LLB150 Communication Skills (2)</td>
<td></td>
</tr>
<tr>
<td><strong>Spring</strong></td>
<td>LLB160 Foundations of Law B (8)</td>
<td>LLB: 34 cps</td>
</tr>
<tr>
<td></td>
<td>LLB170 Law of Contract B (8)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>LLB180 Criminal Law &amp; Process B (8)</td>
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<td></td>
<td>LLB190 Lawyers &amp; Australian Society (8)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>LLB140 Advocacy Skills (2)</td>
<td></td>
</tr>
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#### Year 2

<table>
<thead>
<tr>
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<th>Subjects</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Autumn</strong></td>
<td>LLB220 Property and Trusts A (8)</td>
<td>LLB: 16 cps</td>
</tr>
<tr>
<td></td>
<td>LLB230 Public Law A (8)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Subjects from other Degree</td>
<td>OTHER: XX cps</td>
</tr>
<tr>
<td><strong>Spring</strong></td>
<td>LLB270 Property and Trusts B (8)</td>
<td>LLB: 16 cps</td>
</tr>
<tr>
<td></td>
<td>LLB280 Public Law B (8)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Subjects from other Degree</td>
<td>OTHER: XX cps</td>
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</table>

#### Year 3

<table>
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<tr>
<th>Quarter</th>
<th>Subjects</th>
<th>Credit Points</th>
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</thead>
<tbody>
<tr>
<td><strong>Autumn</strong></td>
<td>LLB240 Law of Torts (8)</td>
<td>LLB: 10 cps</td>
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<tr>
<td></td>
<td>LLB260 Dispute Management Skills (2)</td>
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<td>OTHER: XX cps</td>
</tr>
<tr>
<td><strong>Spring</strong></td>
<td>LLB250 Drafting Skills (2)</td>
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<tr>
<td></td>
<td>LLB290 Legal Theory (8)</td>
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</tr>
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<td>Subjects from other Degree</td>
<td>OTHER: XX cps</td>
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#### Year 4

<table>
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<th>Subjects</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Autumn</strong></td>
<td>LLB300 Remedies and Procedure (8)</td>
<td>LLB: 16 cps</td>
</tr>
<tr>
<td></td>
<td>LLB302 Law of Business Organisations (8)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Subjects from other Degree</td>
<td>OTHER: XX cps</td>
</tr>
<tr>
<td><strong>Spring</strong></td>
<td>LLB301 Evidence (8)</td>
<td>LLB: 24 cps</td>
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<td>2 LLB Electives (16)</td>
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</tr>
<tr>
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<td>Subjects from other Degree</td>
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#### Year 5

<table>
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<th>Subjects</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Autumn</strong></td>
<td>2 LLB Electives (16)</td>
<td>LLB: 16 cps</td>
</tr>
<tr>
<td></td>
<td>Subjects from other Degree</td>
<td>OTHER: XX cps</td>
</tr>
<tr>
<td><strong>Spring</strong></td>
<td>LLB396 Professional Practice OR 1 LLB Elective (8)</td>
<td>LLB: 8 cps</td>
</tr>
<tr>
<td></td>
<td>Subjects from other Degree</td>
<td>OTHER: XX cps</td>
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</table>

### Total Credit Points

- **Total Credit Points for LLB**: LLB: 180
- **Total Credit Points for Other Degrees**
  - BCM: 88*
  - BA/BJ/BSc/BMedSc: 90*
  - BCom: 102*
  - BCA/BMath/BCompSc: 108*

*This is a minimum figure and may vary depending on major.

More detailed information can be found on the Faculty website.

**STUDENTS MUST COMPLETE REQUIREMENTS FOR THE OTHER DEGREE BEFORE THEY ARE ELIGIBLE FOR THE AWARD OF BACHELOR OF LAWS**
### Recommended Study Sequence for 6 Year Combined Bachelor of Laws Program
Bachelor of Engineering/Bachelor of Laws - 779

<table>
<thead>
<tr>
<th>Year 1</th>
<th>credit points</th>
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<tbody>
<tr>
<td><strong>Autumn</strong></td>
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</tr>
<tr>
<td>LLB100 Foundations of Law A (8)</td>
<td></td>
</tr>
<tr>
<td>LLB110 Legal Research &amp; Writing (4)</td>
<td></td>
</tr>
<tr>
<td>LLB120 Law of Contract A (8)</td>
<td></td>
</tr>
<tr>
<td>LLB130 Criminal Law &amp; Process A (8)</td>
<td></td>
</tr>
<tr>
<td>LLB150 Communication Skills (2)</td>
<td>LLB: 30 cps</td>
</tr>
<tr>
<td><strong>Spring</strong></td>
<td></td>
</tr>
<tr>
<td>LLB160 Foundations of Law B (8)</td>
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<td>LLB170 Law of Contract B (8)</td>
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<td>LLB180 Criminal Law &amp; Process B (8)</td>
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<td>LLB190 Lawyers &amp; Australian Society (8)</td>
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<td>LLB140 Advocacy Skills (2)</td>
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<tbody>
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<td><strong>Autumn</strong></td>
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</tr>
<tr>
<td>LLB220 Property and Trusts A (8)</td>
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<td>LLB230 Public Law A (8)</td>
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<tr>
<td>Subjects from other Degree</td>
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<tr>
<td><strong>Spring</strong></td>
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<tr>
<td>LLB270 Property and Trusts B (8)</td>
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<td>LLB280 Public Law B (8)</td>
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<tbody>
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<tr>
<td>LLB240 Law of Torts (8)</td>
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<tr>
<td><strong>Spring</strong></td>
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<tr>
<td>LLB250 Drafting Skills (2)</td>
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<tr>
<td>LLB290 Legal Theory (8)</td>
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<td>Subjects from other Degree</td>
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<table>
<thead>
<tr>
<th>Year 4</th>
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<tbody>
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<tr>
<td>LLB300 Remedies and Procedure (8)</td>
<td></td>
</tr>
<tr>
<td>LLB302 Law of Business Organisations (8)</td>
<td></td>
</tr>
<tr>
<td>Subjects from other Degree</td>
<td>OTHER: XX cps</td>
</tr>
<tr>
<td><strong>Spring</strong></td>
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</tr>
<tr>
<td>LLB301 Evidence (8)</td>
<td></td>
</tr>
<tr>
<td>1 LLB Elective (8)</td>
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<tr>
<td>Subjects from other Degree</td>
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<table>
<thead>
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<th>Year 5</th>
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<tbody>
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<tr>
<td>2 LLB Electives (16)</td>
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<td>Subjects from other Degree</td>
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<tr>
<td><strong>Spring</strong></td>
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<tr>
<td>1 LLB Elective (8)</td>
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<td>Subjects from other Degree</td>
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<tbody>
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<td><strong>Autumn</strong></td>
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<tr>
<td>LLB396 Professional Practice OR 1 LLB Elective</td>
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<td>Subjects from other Degree</td>
<td>OTHER: XX cps</td>
</tr>
<tr>
<td><strong>Spring</strong></td>
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</tr>
<tr>
<td>Subjects from other Degree</td>
<td>OTHER: XX cps</td>
</tr>
</tbody>
</table>

| Total Credit Points for LLB | LLB: 180 |
| Total Credit Points for Other Degrees | BE: 162* |
| | BInfoTech: 150* |

*This is a minimum figure and may vary depending on major.

**STUDENTS MUST COMPLETE REQUIREMENTS FOR THE OTHER DEGREE BEFORE THEY ARE ELIGIBLE FOR THE AWARD OF BACHELOR OF LAWS**
The Law Degree with Honours

There are three methods by which students may be awarded the LLB degree with honours:

1) WAM-Based Honours

All students who achieve an overall WAM of 70% or better AND who complete LLB 313 Legal Research Project as one of their 8 credit point electives will be awarded LLB (Hons).

Honours grades are as follows:

- Honours Class I: 75% to 100%
- Honours Class II, Division 1 72.5% to less than 75%
- Honours Class II, Division 2 70% to less than 72.5%

LLB 313 Legal Research Project is an elective in the LLB program. HOWEVER, to be eligible for Honours, students MUST complete LLB313 and obtain no less than 50% in this subject.

The Legal Research Project (LLB313) will not carry any extra weighting in the calculation of the WAM.

Where a student has completed the Legal Research Project subject, but has not achieved a mark entitling the student to an award of Honours, the student will be eligible for a pass degree if he/she meets the requirements for that degree.

The following subjects are not to be included in the determination of Honours:

- subjects which are graded satisfactory (S) or unsatisfactory (U); or
- subjects with the LAW prefix;

Honours shall be calculated using UOW method 4 (ie: weighting of 1 across all subject levels).

Where a WAM grade is within 0.1 below a threshold mark, the Honours grade awarded will be at the discretion of the Faculty Assessment Committee.

You will find the details of these requirements (including the formula for calculating your WAM) in the Course Rules in the Online Course Handbook at: http://www.uow.edu.au/handbook/generalcourserules/UOW028639.html

2) Honours by Research

As an alternative to the WAM-based Honours system, eligible LLB students may complete an additional year of study towards the award of a LLB (Research Hons) degree.
In order to be eligible for entry into the ‘end-on’ full year honours subject – LLB 448 Research Honours in Law (48cp) – students must have completed all LLB degree requirements with a minimum overall WAM of 70%.

Completion of LLB 313 is not an eligibility requirement for entry into LLB 448.

Students who have completed LLB 313 are not precluded from applying for entry into LLB 448.

Honours shall be calculated using method 1 – weightings for different subject levels (i.e. the ‘1’ factor set out in 8.5.7 of the Governance Rules & Policies for 2007):

1 for 400 level subjects that constitute the Honours program
0 for 300 level
0 for 200 level
0 for 100 level

Ranges for grades of Honours:

<table>
<thead>
<tr>
<th>Class</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class 1</td>
<td>85% to 100%</td>
</tr>
<tr>
<td>Class II, Division 1</td>
<td>75% to less than 85%</td>
</tr>
<tr>
<td>Class II, Division 2</td>
<td>65% to less than 75%</td>
</tr>
<tr>
<td>Class III, (where awarded)</td>
<td>50% to less than 65%</td>
</tr>
<tr>
<td>Honours not awarded</td>
<td>0% to less than 50%</td>
</tr>
</tbody>
</table>

3) Joint Honours by Research

Students enrolled in the following courses have the option of completing an additional year of study towards the award of a joint research honours degree:

- BA/LLB
- BCom/LLB
- BSc/LLB
- BCA/LLB

In order to be eligible for entry into the Faculty of Law’s ‘end-on’ full year joint honours subject – LLB 424 Joint Research Honours in Law and Another Discipline (24cp) – students must have completed all LLB degree requirements with a minimum overall WAM of 70%.

Students must satisfy the entry requirements for, and enrol concurrently in, a 24cp Joint Honours subject in the other relevant faculty (ie Faculty of Arts, Faculty of Commerce, Faculty of Science or Faculty of Creative Arts).
Professional Experience Program (PEP)

Part of your LLB program requires you to complete a period of professional experience, as part of the subject *Lawyers and Australian Society*. This prescribed subject also examines the role, ethics and practices of the legal profession.

For more detailed information about the professional experience program please read the PEP Handbook on the Faculty website at:


Graduate Diploma in Legal Practice

As you approach the completion of your LLB degree, you need to think about commencing the required practical legal training if you intend to seek admission as a lawyer.

In 1997 the Faculty of Law established a Legal Practice Course which is accredited by the admitting authority in NSW, the Legal Profession Admission Board, to deliver the practical legal training stipulated in the *National Competency Standards*.

You can complete the UOW Legal Practice Course (LPC) either part time or full time. The full time course, completed over the equivalent of a single semester, is open to LLB graduates, or final year LLB students with no more than one LLB subject remaining. The part time course is conducted over the equivalent of two semesters and may be undertaken by final year LLB students with no more than three LLB subjects per session remaining, subject to certain conditions, and the approval of the LPU Director. The academic award for the LPC is the Graduate Diploma in Legal Practice.

The LPC is delivered flexibly in a blend of face to face intensives and workshops combined with a strong on-line component. Most of your assignments are submitted online.

As part of the practical legal training requirements you also need to complete a period of professional experience. You will receive credit for the professional experience placement completed as part of your LLB studies. The remaining period of professional experience required is completed during the LPC.

Course Program:

**LLB 843  Professional Practice**
**OR [LLB 396 Professional Practice and LLB 847 Professional Experience];**
LLB 844  Practice Management;
LLB 845  Conduction Litigation; and
LLB 846  Commercial & Property Practice

* UOW students who have completed, or are enrolled in LLB 396 as part of the LLB degree, are required to enrol in LLB847. All other students enrol in LLB 843.
LLB396 Professional Practice is offered as an elective in the final years of the law degree. If you complete LLB 396 and enroll in the GDLP, you will be entitled to apply for credit towards completion of the GDLP subject, LLB843, when you complete your professional experience.

If you are nearing your final year of LLB studies, you are invited to discuss with the Director of the Legal Practice Unit or the Sub-Dean how you might sequence your remaining subjects to qualify to complete the Legal Practice Course concurrently with your final LLB year and be entitled to seek early admission to practice on graduation.

For further information about the Legal Practice Course, and the options available, refer to the Legal Practice Unit website at: http://www.uow.edu.au/law/plt/

Higher Degrees

The Faculty offers higher degrees at several levels: Graduate Certificate, Graduate Diploma, specialist coursework Masters, LLM (Hons) and PhD.

Legal Studies/Business Law Programs

Legal Studies and Business Law majors in other degrees

If you want an understanding of law but do not wish to devote your entire degree to it, you should enrol in either the Legal Studies or Business Law Program. These programs offer a range of choices for students studying degrees other than the LLB.

BCom

As a part of the BCom, Business Law may be taken separately or in conjunction with any other major in the Commerce schedule.

You should check the schedule for your BCom course in the Online Course Handbook at: http://www.uow.edu.au/handbook/ for the range of business law subjects available to you.

BA

Your BA degree may include a Legal Studies specialisation, introduced by the core first year subject Law, Business and Society. A popular focus amongst Arts students is Industrial Relations. This involves the study of the 3 specialist subjects, Law of Employment, Labour Relations Law, Anti-Discrimination Law and possibly Occupational Health and Safety Law, along with a related major study in the Faculty of Commerce. You should check the BA schedules in the Online Course Handbook at: http://www.uow.edu.au/handbook/ Other Arts students will have different interests in law and will choose subjects to suit their needs, including perhaps, Family, Children and Welfare, Administrative Law, or Environmental Law.
Opportunities to develop skills

There are many activities in the Law School outside the formal curriculum offering opportunities for you to develop your skills.

We encourage you to take an active part in the mooting, client interviewing and negotiation competitions organised by the Law Students’ Society. A place on the LSS executive will help you to gain a greater understanding of Faculty and University policy and planning, and develop skills in the organisation of student events.

Your responsibilities as a law student

Faculty policy on class participation

We foster a personal responsibility for learning. You are primarily responsible for your own learning, and you will learn best by actively taking part in the range of activities we offer. This is why we place so much emphasis on class participation. It is part of our commitment to student-centred learning.

What is class participation?

Class participation is a method of assessment that the Faculty uses in a number of its small group classes. We use it to assess how you are fulfilling the learning objectives for each subject, and to give you feedback about this.

We assess your participation in various activities conducted both inside and outside the formal class setting. For example, essays, assignments and examinations all form part of this assessment process. Similarly, we assess your participation in small group class activities, such as:

- general class discussion
- small group discussion
- small group written exercises
- class presentations, and
- role playing

Class participation as an assessment instrument

1. The use of class participation as an assessment instrument is consistent with the Faculty’s educational goals. Class participation

   - encourages students to prepare for classes
   - develops oral communication skills
   - promotes deep rather than surface learning
   - promotes learning by encouraging quality of participation
Reliability

2. Research has identified some potential causes of unreliability in assessing class participation. These include:

- subjectivity
- teacher bias
- gender bias
- cultural bias
- disadvantage to students lacking English proficiency

3. The Faculty considers that by adopting clear criteria for the substance and process of assessing class participation, these sources of unreliability can be largely eliminated.

Criteria and learning objectives

4. The criteria that are set out in this policy are directly related to the achievement of some of the learning objectives of the Faculty. These include:

- thorough preparation for classes
- the development of oral communication skills
- a student centred approach to learning
- engagement in active, participatory, learning
- engagement in deep learning, where appropriate
- recognition of group and peer learning

Criteria for when to use class participation for assessment

5. The use of class participation as an assessment instrument is acceptable for all subjects offered by the Faculty, but is not mandatory.

6. Subjects best suited to the use of class participation as an assessment instrument are characterised by:

- classes meeting at least weekly throughout a 13 week session
- class sizes of not more than 30-35
- taught in the early years of the curriculum

7. In subjects which do not have the characteristics listed in 6, class participation as an assessment instrument remains an option. However, where the class sizes are larger than 35, consideration needs to be given to the reliability, fairness of such assessment and to the time demands on teachers of its administration.

8. The criteria for assessment tasks will be available in the subject outline or with the assessment topic.
9. Wherever class participation is used as an assessment instrument, it is recommended that:

(a) the value should be within the range of 10-15% of marks for the subject;

(b) at least one opportunity for student self-assessment and feedback must be provided.

Criteria for assessment of student performance in class participation

10. The following criteria are to be used in assessing a student’s performance in class participation. The first two criteria must be included, while subject coordinators may adopt some or all of the other criteria or devise appropriate alternatives that will measure achievement of the learning objectives of their subject(s).

(A) Contribution to group learning as a whole.
  • preparedness to contribute to discussion
  • preparedness to listen to others
  • respect for other's ideas
  • no domination
  • helping other students

(B) Attitude to learning.
  • willingness to contribute
  • attentiveness
  • progress in class participation for those experiencing initial difficulties

(C) Knowledge and understanding of subject matter.
  • consistency of preparation
  • capacity to distinguish facts from law
  • capacity to distinguish principles from application
  • capacity to distinguish description from analysis
  • capacity to relate new knowledge to previous knowledge

(D) Ability to develop ideas and think critically.
  • capacity to evaluate and judge material
  • capacity for critical analysis of issues
  • development of ideas though discussion

(E) Problem solving skills.
  • identification of relevant issues
  • analysis and application of relevant law
  • development of arguments, both conventional and innovative
(F) Oral communication skills.
- ability to be articulate and concise
- ability to present coherent arguments
- ability to actively listen
- ability to engage in discussion

Will preparation or attendance in class be enough?

No! If you attend class but do not participate in activities, it is like handing in a blank piece of paper as your assignment answer! You would receive a mark of zero, even if you completed some reading or other preparation for the class.

Your lecturer assesses whether you are meeting the learning objectives for a subject by reviewing the way you actually participate in class. If you do not participate, your lecturer is not able to assess whether you are meeting the subject’s learning objectives.

If you are finding it difficult to take part in class activities, please tell your lecturer about this immediately. Your lecturer may be able to help you to develop a strategy to overcome your difficulty.

What is self-assessment?

Your lecturer may give you feedback on your participation in class activities at least once during each session. As part of this process, the lecturer may ask you to complete a self-assessment sheet. This is a way for you to assess your own performance in various aspects of class activities. Your lecturer will, of course, also assess your participation.

Your lecturer will compare your self-assessment against his or her own assessment. If there is any significant disagreement, your lecturer will note this on your self-assessment form, or will tell you directly. If you have any concerns, it is your responsibility to discuss them with your lecturer. Your lecturer makes the final decision about your mark for class participation.

Why does the Faculty use self-assessment?

One of the objectives of studying Law at Wollongong is to enable you to develop your own learning skills. Your self-assessment is valuable because it makes you reflect on whether your class participation shows that you are achieving the subject learning objectives. This process of reflection is central to student-centred learning.
Faculty policy on submission of assignments

On time completion

You must complete your written work and make sure that it reaches the Faculty on time. Your work will be on time if you put it in the Faculty Assignment Box outside the Faculty Office no later than the time specified in the subject outline on the due date.

*All assignments must be received by the specified due dates published in subject outlines.*

Students intending to lodge assignments by post must ensure that their assignment reaches the Faculty of Law on or before the due date.

The correct postal address for assignments is:

Assignment LLB [Insert subject code]
Faculty of Law
University of Wollongong
WOLLONGONG NSW 2522

*Please do not fax or email your assignments unless prior permission is granted from the subject co-ordinator.*

Additional time for written work

Only in exceptional circumstances will we let you have additional time to hand in assessable work. The circumstances must have been quite beyond your control, such as serious illness. Extension applications must be made in accordance with the University’s Special Consideration Policy at: [http://www.uow.edu.au/handbook/courserules/specialconsideration.html](http://www.uow.edu.au/handbook/courserules/specialconsideration.html)

What happens if your work is late?

If you hand in work late, and we have not given you additional time, the consequences can be very serious.

For a start, you will lose marks for that work. For every day that your work is late, we will take from the assessed mark 5% (or such other percentage specified in the subject outline) of the total mark for the work.

*Example, If: the total available mark for a piece of work is 20, and you would normally have gained 12 marks for your work, but you handed it in 2 days late, then you will only gain 10 marks for the work [12 - (5% of 20) x 2]).*

*We will not accept work any later than 7 days after the due date. Once those 7 days have passed, we consider that you have not met the subject requirements. You will fail that subject.*
Preserving anonymity

It helps us to assess your work fairly if your work is, as far as possible, anonymous. For this reason, you must write your student number only, not your name, on completed assignments.

Word limits/page limits

You must keep to the word/page limit, which the subject co-ordinator sets for your assignments. The marker does not have to read any more than the set word/page limit. If you write too much, it could affect your final mark. The subject outline will give details of penalties imposed by the co-ordinator for excess length.

Please remember that we emphasise the quality of your performance, and not simply the quantity!

Format of written work

Please follow these format requirements when you hand in written work:

- **DO NOT** use folders, binders or covers.
- You must attach a completed Faculty of Law assignment cover sheet to the front of each assignment. You will find a cover sheet attached to the back of each subject outline.
- You must comply with the requirements as to the format of the assignment as set out in the subject outline.
- Always keep a photocopy of your work.
- You must include a bibliography arranged in alphabetical order, and follow the appropriate practice for giving references and citations. If you do not, you will lose marks.
- Finally, remember that plagiarism has no place in a University. For more details refer to the UOW policy on plagiarism (page 49 of this handbook).

Keep a copy

The Faculty Office keeps a record of receiving your assignment. However, you may have to provide another copy of your assignment if the original does not reach the examiner, or is not returned to you. **You should always be able to provide a copy of your assignment.**

Attending classes

Refer to your subject outline for attendance requirements.
Resources to assist you

Academic Staff involved in the LLB Program

Dean

Professor Luke McNamara
Room: 67:239
Telephone: (02) 4221 3382
Email: luke_mcnamara@uow.edu.au

Associate Dean – Teaching and Learning

Associate Professor Kay Maxwell
Room: 67:207A
Telephone: (02) 4221 4652
Email: kay_maxwell@uow.edu.au

Associate Dean – Research

Associate Professor Greg Rose
Room: 67:204
Telephone: (02) 4221 4120
Email: greg_rose@uow.edu.au

Sub-Dean

Dr Scott Grattan
Room: 67:237
Telephone: (02) 4221 3456
Email: scott_grattan@uow.edu.au

Director of the Legal Practice Unit

Ian McCall
Room: 67:206
Telephone: (02) 4221 3297 or (02) 4221 3456
Email: ian_mccall@uow.edu.au or law@uow.edu.au
Professors

M David Farrier
LLB Lond, LLM Col, DipCrim Camb, Barrister NSW

Dr Luke McNamara
BA LLB UNSW, LLM Manit, PhD Woll

Associate Professors

Damien Considine
BA UNSW, LLM Syd, Solicitor and Attorney NSW and High Court

Kay Maxwell
LLB QIT, GradDipLegalPrac QIT, LLM QUT, Solicitor QLD

Gregory L Rose
BA LLB LLM Monash, Barrister and Solicitor ACT and Vic, and of the High Court

Senior Lecturers

Dr Charles Y C Chew
MA Syd, DipEd NE, BLegS Macq, PhD UTS, Barrister and Solicitor Vic, Barrister and Solicitor NSW

Dr Andrew D Frazer
BA LLB Syd, PhD ANU

Dr D Scott Grattan
BA, LLB Macq, LLM Brit Col, PhD UNSW, Solicitor NSW

Dr Warwick Gullett
BA (Hons) LLB Monash, PhD ANU

Dr Andrew H H Kelly
BTP LLB UNSW, PhD Woll, Solicitor NSW

Dr Jakkrit Kuanpoth
LLB (Hons), Barrister-at-Law (of Thai Bar), LLM Warwick, PhD Aberdeen

Judith Marychurch
BCom LLB (Hons) Melb

Ian McCall
Legal Practitioner, NSW [SAB]

Dr Richard Mohr
BA (Hons) PhD UNSW

Dr Thomas Musgrave
BA Winds, LLB BCL McGill, LLM Melb, PhD Syd, Barrister and Solicitor Ontario

Dr Solaiman Sheikh
LLM Dhaka, LLB (Hons) Rajshahi, LLM Bus Law UWS, PhD Woll
Lecturers

Elisa Arcioni
BA LLB Woll

Margaret Bond
BSW LLB UNSW, Solicitor NSW

Ruth Davis
BEc LLM Syd

Elizabeth Ellis
BA UNSW, DipEd STC, BA LLB Macq, Solicitor NSW and High Court

Dr Nadirsyah Hosen
LLB UIN, Grad Dip Islamic Studies UNE, LLM Comp Law NT, MA (Hons) UNE, PhD Woll, PhD NUS

John Littrich
BA LLB UNSW, GradDipLegPrac College of Law, Solicitor NSW

Sandra Mercado
BA LLB LLM Syd; Barrister NSW

Cameron Roles
BA LLB Macq, GradDipLegPrac College of Law, LLM Syd; Solicitor NSW

Dr Cassandra Sharp
BA LLB Woll, PhD Woll

Dr Donna Spears
BA (Hons) LLB ANU, LLM (Hons) Syd, PhD Syd
Administration Staff

Faculty Officer
Maria Agnew
Telephone: (02) 4221 4635
Email: magnew@uow.edu.au

Dean’s Assistant
Felicia Martin
Telephone: (02) 4221 3382
Email: fmartin@uow.edu.au

Administrative Officer
Suzana Kouzan
Telephone: (02) 4221 4631
Email: skouzan@uow.edu.au

Administrative Assistant (Legal Practice Unit and Faculty Reception)
Liz Mazar
Telephone: (02) 4421 3456
Email: lmazar@uow.edu.au

Administrative Assistant
Carla Giliberti
Telephone: (02) 4221 4122
Email: carlag@uow.edu.au

Administrative Assistant (Placement Coordinator)
Susan Boyd
Telephone: (02) 4221 5331
Email: sboyd@uow.edu.au

Finance Officer
Barbara Banyard
Telephone: (02) 4221 5017 (Tue & Wed)
Email: barbara_banyard@uow.edu.au

Office Hours

The Faculty Administration Office (Room 67.239) is open Monday to Friday from 9.00 am to 5.00 pm.

Please note that the office is closed for lunch each day from 1.00 pm – 2.00 pm.
Contacting the Faculty of Law

Location:
Faculty of Law
Room 239
Level 2, Building 67 (McKinnon Building)
University of Wollongong

Postal Address:
Faculty of Law
University of Wollongong
NSW 2522

Telephone:  (61 2) 4221 3456
Fax:  (61 2) 4221 3188
Email:  law@uow.edu.au
Web:  http://www.uow.edu.au/law/
Research Centres

Australian National Centre for Ocean Resources and Security (ANCORS)

Director

Professor Martin Tsamenyi

For more information about the Centre and its staff go to:

http://www.ancors.uow.edu.au/

Centre for Comparative Law & Development Studies in Asia & the Pacific (CLDSAP)

Director

Professor Christoph Antons

For more information about the Centre and its staff go to:


Centre for Transnational Crime Prevention (CTCP)

Director

Associate Professor Doug MacKinnon

For more information about the Centre and its staff go to:

http://ctcp.uow.edu.au/

Legal Intersections Research Centre (LIRC)

Director

Dr Richard Mohr

For more information about the Centre and its staff go to:

Library Services

Opening hours during session

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
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<tbody>
<tr>
<td>Monday to Thursday</td>
<td>8.00 am to 10.00 pm</td>
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<tr>
<td>Friday</td>
<td>8.00 am to 6.00 pm</td>
</tr>
<tr>
<td>Saturday and Sunday</td>
<td>10.00 am to 5.00 pm</td>
</tr>
<tr>
<td>Recess and Public Holidays</td>
<td>Pick up a bookmark or check on the library website:</td>
</tr>
</tbody>
</table>

http://www.library.uow.edu.au/about/hours.html

The Law Library

Materials

The Law Librarian is primarily responsible for the collection, which supports the teaching and research functions of the Faculty of Law.

The Law Library collection contains printed books and journals, as well as access to many full text electronic resources. Research Help staff can teach you how to use the Library and its resources, and assist with your research enquiries. Online tutorials are provided for students who prefer to explore resources step by step. Please check the library website for details: http://www.library.uow.edu.au/tutorials/

The Law Librarian administers the Law Library and reports to the Information & Research Services Manager in the Library. The Faculty Library Committee advises on the development of the collection.

Location

The Law Library is on the ground floor of the University Library (Bldg 16). If you are undertaking LLB110 Legal Research and Writing you will receive detailed instruction on finding legal materials.

General enquiries

Phone: (02) 4221 3548
Online: http://www.library.uow.edu.au/ask/

Help with Research or Referencing

Individual consultations with a Law Librarian are available for all students (LLB & LAW subjects) in the Faculty's Research Room (67.235) on Tuesdays from 10.30 am - 12.30 pm. The service commences in Week 2. Bookings are not necessary.
Guides to the Library and Law Library
Most of our guides are available from the Library's web pages. Please visit the following pages as a starting point:

Library Web Page – Search - Resources for assignments - Law

Library Web Page – Resources by Topic

Database Access

Library Web Page – Search – Databases: journal articles & more - Law

Note: Click ‘Tips’ next to an individual database title for searching tips eg. truncation symbol.

More information
For more information about the Library, please visit the Library’s Web site:

http://www.library.uow.edu.au/

Library Staff

Law Librarian:
Elizabeth White
BA, GDipLib & Information Science CSU

Librarians:
Chrissy Ralston
BSW (Hons), Grad Dip App Sci (Info)

Cheryl Brindle-Jones
BA CSU

Information Literacies Introductory Program (ILIP)
This online program introduces you to information technology and research skills so that you will be able to effectively locate, use and evaluate information. ILIP is compulsory for all new undergraduate students and ideally, should be completed within the first six weeks of study. Students who do not satisfy the ILIP requirement by the end of their first session will have their results withheld. More information:

Assistance within the University

Student Services

The programs and services provided by Student Services aim to facilitate student development and academic progress, and to promote equity and cross-cultural interaction.

Some of the key services and programs are listed below.

For more information about Student Services:

http://www.uow.edu.au/student/services/

Learning Development

A range of free resources and teaching services is available to all enrolled students who wish to improve their academic performance. Learning Development offers a program of workshops designed to develop various academic skills, including essay writing, critical reading, effective referencing, grammar and exam techniques. Students can request an individual consultation to discuss their specific learning needs.

More details about the workshop program and online study resources are available at: http://www.uow.edu.au/student/services/ld/

Telephone: (02) 4221 3977

PASS Program (Peer Assisted Study Sessions)

PASS is provided to assist students to develop the skills necessary for success in legal education. The program consists of weekly one-hour, non compulsory sessions led by ‘Peer Leaders’ who are senior law students who have excelled at the subject in the past. PASS is operating for First Year Law subjects in 2008.


Counselling Service

The University Counsellors offer free and confidential counselling to students who want to talk through and change areas of difficulty, conflict or crisis in their lives. More details about this service can be found at:

http://www.uow.edu.au/student/services/cs/

Telephone: (02) 4221 3445
Student Equity and Diversity Liaison Officers

The Faculty of Law Student Equity and Diversity Liaison Officer (SEDLO) is Viv McIlroy. Viv provides support, liaison, information and referral to students as well as the provision of programs supporting student equity and diversity both within the Faculty and across campus. She is available to help in a number of areas including the following:

- Student welfare
- EdStart (grants for financially disadvantaged students)
- Transition programs for international students
- Provision of equity information
- Liaison for the University’s Disability program
- Liaison for other areas of Student Services and referral to services such as Counselling, Learning Development and Careers
- Liaison with the Academic Registrar’s Division and other areas of the University
- Liaison with external agencies
- As an emergency point of contact and for ongoing information for students at risk and students involved in critical incidents

Room: 67:207
Telephone: (02) 4221 5017 (Mon & Tue)
Email: vmcilroy@uow.edu.au

Disabilities Program

The Disability Liaison Officer provides support in the form of information, advice, and liaison for students with a disability. A variety of practical assistance is offered including the provision of assistive technology, workshops on independent learning skills and access to lecture and reading material.

Students commencing courses are advised to contact the Disability Liaison Officer prior to the beginning of their first session of study.

For further information please call (02) 4221 4942 or fax (02) 4221 5667

In the Faculty of Law, a Faculty Disability Adviser assists with these services for law students. The Faculty of Law Disability Adviser is the Sub-Dean. To make an appointment please telephone (02) 4221 3456.
First Year at UOW

The First Year at UOW website is designed to help new students settle into University, to answer common questions and to act as a guide to useful services and information:

http://www.uow.edu.au/student/services/fye/

Student Administration

All the resources you need to help you to organise your study at UOW can be found on the Current Students website. The site contains information about student administration, enrolment, fees and assessments in addition to online forms and important updates from Student Administration.

Current Students:


Ask Us (Enquiries):


Student Central

Student Administration, Accommodation Services and the Study Abroad & Exchange Office are all located in Student Central. A number of self service computer terminals are also available.

Location: Ground Floor, Building 17

Hours: Monday to Friday from 9.00 am – 5.00 pm

Telephone: (02) 4221 3927

Email: askuow@uow.edu.au
International Exchange Program

The International Exchange Program gives students the opportunity to study overseas for one or two sessions in one of over 100 partner institutions. Going on exchange will allow you the opportunity to add an international dimension to your resume, experience life in another country, and still complete your UOW degree within the normal timeframe.

Students from the Faculty of Law are able to study at a number of overseas institutions including: the University of Alberta in Canada; the University of Lancaster and Exeter University in the UK; the University of North Carolina (Chapel Hill) in the USA; Uppsala University in Sweden and Utrecht University in the Netherlands.

UOW generously supports all students going on exchange by providing every student with a travel grant ranging from $1000 - $5000. Students can also apply for an OS-HELP loan of up to $5000 per semester.

The world is waiting for you!

For more information please contact the Study Abroad & Exchange Office:

Telephone: (02) 4221 5404

Email: studyabroad@uow.edu.au

Office: Counter 1, Student Central, Building 17

What else does the Faculty do?

Some of you may wonder: what do academic staff members do when they are not preparing subjects and lessons, leading seminars, delivering lectures, posting e-learning materials and marking assessments tasks? The answer is: plenty!

Research and Publications

In addition to their teaching activities, all members of the Faculty conduct research and write articles and books. Many research in the subject areas in which they teach, but others have research interests which extend beyond their teaching subjects. Much of the research that is undertaken by academic staff and higher degree research students in the Faculty of Law is interdisciplinary in nature, an emphasis that is reflected in each of the four research centres that is based in the Faculty of Law: the Australian National Centre for Ocean Resources and Security (ANCORS); the Centre for Comparative Law and Development Studies in Asia and the Pacific (CLDSAP); the Centre for Transnational Crime Prevention (CTCP) and the Legal Intersections Research Centre (LIRC). See page 35 for details on how to learn more about these centres. If you search the UOW Library catalogues or some of the journal databases, you will find many books and articles that have been written by your teachers and other UOW Faculty of Law staff.

It is worth knowing about the research interests and activities of your lecturers, particularly as you near the end of your LLB and might be considering enrolling in LLB 313 Legal Research Project as one of your final year electives (which, assuming your WAM is high enough, will make you eligible graduate with Honours), or considering taking the ‘end-on’ Honours year option. In either case, you will need to find a member of academic staff to supervise your project.

Community Service

In addition to their teaching and research, many staff members apply their expertise and skills outside the University by working (often on a pro bono basis, but sometimes as paid consultants) with community groups, professional organisations and government departments. We encourage this work because of its service to the community, and because of the valuable contacts and experience it provides for staff and the Faculty.
Becoming more involved in the University

Student representation - Faculty of Law

It is University policy that students be represented on all Faculties. Any student may contact the elected student representatives to present his or her views to the Faculty.

The Faculty of Law meets regularly to consider academic issues. It makes recommendations to the Academic Senate on any matter of teaching, research or academic work, including new courses and subjects, and entry requirements. Other Faculty committees, such as the Faculty Education Committee, may also seek student representatives.

There can be as many as 6 student representatives on the Faculty of Law. To be eligible for election, you must be enrolled in a degree offered by the Faculty.

The Faculty encourages students to stand for election. Student representatives in past years have found it a useful forum for presenting ideas. The experience has also contributed to their personal development.

If you are interested in standing, please check the notice boards for nomination and election procedures or talk to a member of the LSS Executive Committee (see page 44). A list of student representatives will appear on the Faculty notice board when the election results are known.

Law Students’ Society

The Law Students’ Society is a society entirely comprised of and run by law students just like you. We exist to facilitate good working relationships between students, students and staff, and students and the university and broader community. We are here as your society to make your experience at UOW as enjoyable and rewarding as we can.

The Law Students’ Society is diverse in its objects and activities, which range from the purely social, to the creative, to the academic. From the decadence of the Law Ball to our almost world domination in Client Interviewing, from the comedy and satire of the Law Revue to the earnest and invaluable advice of the summer clerkship and career guides, from inter-law-school sports days to student publications, the Society offers something for everyone. And if we don’t have what you want, we are more than willing to take on your ideas and suggestions. After all, this is your society.
LSS membership details

Students enrolled in a law degree are welcome to join our free e-newsletter. Social membership is optional and costs $5 per year. Benefits include:

- discounts on function tickets;
- opportunities for leadership and teamwork experience;
- access to internal and intervarsity skills based competitions;
- access to publications with study and career tips and advice;
- opportunity to have your thoughts and ideas voiced and published;
- meeting and developing friendships with other law students.

If you wish to join our e-newsletter mailing list, become a member and/or a student representative, please contact the Law Students’ Society:

Location: Room 235a, Level 2, Building 67
Telephone: (02) 4221 4912
Email: lhg90@uow.edu.au (President)

2008 Office Bearers and Committee Members

President: Levi Garry JP
Vice Presidents: Adam Guy (Education/ALSA)
               John Stomo (Administration)
               Anthony Connor (Competitions)
               Matt Salmon (Finance)
               Erin Fitzpatrick (Events)

Competitions Coordinators: Mel Hore
Publications Officers: Jessica Fletcher
                      Melissa Coade

Graduate Representative: vacant
Senior Representatives: Felicity Edwards (second position vacant)
3rd Year Representatives: Rebecca Fox (second position vacant)
2nd Year Representatives: Daniel Byers
                         Alexandra Young
1st Year Representatives: vacant – nominations open Week One

Social Coordinators: Wendy Miller
                     Steph Puris
Publicity Officers: Rachel Muscat
                  Emma Spillett
IT Director: Danny Taylor
Immediate Past President: Simone Bridges
Undergraduate Student Association

Wollongong University Student Association (WUSA)

WUSA and its governing body, the WUSA Council, are run by elected undergraduate students who volunteer their time to provide services and offer representation to the wider student population.

Students can approach WUSA representatives for free advice and support about academic or administrative matters and non-academic issues of concern. WUSA Council is the political voice of the undergraduate student body both within the University and the wider community.

WUSA subsidises UOW-based clubs and societies, organises free social events, produces a student newspaper *Tertangala*, provides emergency loans, cheap photocopying/faxing and bike repairs and also operates a second-hand book bank.

Location: Ground Floor, UniCentre, Building 11
Telephone: (02) 4221 4201
Email: wusa@wusa.uow.edu.au
Website: http://wusa.uow.edu.au/
Scholarships and Prizes

LLB

Dean’s Merit List
The Vice-Chancellor instituted the Dean’s Merit Lists in 1993 as a way of encouraging outstanding academic achievement.

The Dean’s Merit List for Law will include the top 5% of students who are enrolled in LLB courses, and who have the highest average marks in graded LLB subjects.

AMPLA Prize
Awarded by The Resources and Energy Law Association to the student with the highest mark in the subject *Natural Resources Law Review*.

ANCORS Prize
Awarded to the student who earns the highest mark in the subject *Law of the Sea*.

Australian Securities and Investments Commission (ASIC) Prize
Awarded to the student who earns the highest mark in the subject *Law of Business Organisations*.

Campus Alumni Honours Year Book Prize
This prize is awarded to the most outstanding student in their final year by the Campus Chapter of the UOW Alumni Network.

CCH Australia Prizes
Awarded to the students who earn the highest mark in the subjects *Revenue Law* and *Advanced Revenue Law*.

Deacons Lawyers Prizes
Deacons offers prizes to the students who gain the highest mark in the subjects *Occupational Health and Safety Law* and *Insurance Law*.

Faculty Advisory Committee Prize
This prize is awarded to the best all-round law student enrolled in their penultimate year of study.

Hansons Lawyers Prize
Awarded to the student with the highest mark in the subject *Family, Children and Welfare*.

Harmers Workplace Lawyers Prizes
Awarded to the students who achieve the highest marks in *Law of Employment* and *Anti-Discrimination Law*.
Holding Redlich Prize
Awarded alternately to the student who earns the highest mark in the subject of *Media Law (or Intellectual Property Law).*

LexisNexis Prizes
LexisNexis, a law book publisher, offers prizes to those students who gain the highest mark in selected compulsory and elective subjects in the law degree.

Memorial Award in Honour of the Late William (Bill) Macquarie
This is an annual award made to the student who achieves excellence in the study of Property Law. This prize is awarded in honour of the late Bill Macquarie, a legal practitioner, who made a significant contribution to the Faculty.

Morton & Harris Prize
Awarded to the student who achieves the highest mark in *Environmental Law.*

New South Wales Bar Association Prizes
Each year the Association donates four prizes that are awarded to the students who achieve the highest mark in *Remedies and Procedure, Evidence, Lawyers & Australian Society* and *Human Rights Law (or Indigenous Peoples and Legal Systems).*

Russell McLelland Brown Lawyers Prize
Awarded to the student who earns the highest mark in *Law of Torts.*

Thomson Lawbook Prizes
Publisher, Thomson Lawbook, awards prizes to students gaining the highest mark in selected law degree and legal studies subjects each year.

Warren McKeon Dickson Integrated Learning Scholarship
Students in their penultimate year are eligible to apply for this scholarship/work placement. Contact the Faculty Administration Office for details.

Graduate Diploma in Legal Practice

Bill Macquarie Prize
This prize also honours the memory of the late Bill Macquarie. It is awarded jointly by the Law Society of New South Wales and the Faculty to the student who makes the greatest contribution to the success of the program for themselves and others, judged on academic achievement and professional approach.
Master of Transnational Crime Prevention

Gary Allen Memorial Prize
Awarded by the Australian Crime Commission to the student who has received the highest average mark across all subjects in the Master of Transnational Crime Prevention.

Legal Studies

The Association of Taxation and Management Accountants (ATMA) Prize
Awarded to the student who earns the highest mark in the subject LAW 315: Taxation Law.

CCH Australia Prize
Awarded to the student who earns the highest mark in the subject LAW 302: Law of Business Organisations.

For further details about scholarships or prizes please contact the Faculty Administration Office on (02) 4221 3456.
Important Policies: The Faculty and the University

The University of Wollongong has adopted a policy on many of the issues that arise within the University community. So, in turn, has the Faculty of Law. It is important that you become familiar with the key policies. This guide sets out some of the policies. You will find details of the other policies in the 2008 Online Course Handbook available at http://www.uow.edu.au/handbook/

Academic misconduct

The University regards academic misconduct as a very serious matter. Students found guilty of academic misconduct may be excluded from the University for a specified period of time or permanently. Examples of academic misconduct are set out in Table 5.1 of the Procedure for Managing Alleged Academic Misconduct (see the web link below) and include: cheating, fabrication of information or sources, fraud, misrepresentation, plagiarism, reusing one’s own work, obstructing or interfering with other students, and facilitating the academic misconduct of others.

The rules regarding the investigation of alleged academic misconduct can be found at the following website:


Plagiarism and the Law Faculty

What is plagiarism?

Plagiarism is a form of academic misconduct that occurs when a student submits assessable work in a subject, but:

- the work contains ideas that are not the student’s own, and
- the student has not fully acknowledged those ideas.

The University of Wollongong’s policy about Acknowledgement Practice/Plagiarism is available in the Online Course Handbook at:


Experience shows that one of the most common ways for plagiarism to occur is when students work together. It is acknowledged by the Faculty that study groups can be an efficient and effective method of learning. However, problems arise when joint effort between students extends to the preparation of written work to be submitted for individual tasks.
Students should therefore note that the definition of plagiarism under this policy includes the copying of another student’s work; and that writing an essay or assignment with another student when that assessment task is to be completed individually would cause the work not to be the student’s own.

While a student who shows or provides his/her assessment task, or a draft thereof, to another student prior to the return of the marked assessment tasks may not commit plagiarism, he/she may be considered to have engaged in academic misconduct (see above).

Students should also note that while plagiarism is a serious matter in any discipline, a finding of plagiarism in respect of a law student might cast doubt upon that person’s character and fitness to enter the legal profession.

**Student Academic Grievance Policy**

The University and the Faculty of Law have formal Student Academic Grievance Policies. These policies are to be used only when informal approaches have been made to the marker or the subject coordinator.

"Academic grievance" means a complaint by a student concerning a decision, act or omission of a member of the University staff or of a committee, which affects a student's academic experience. The classes of complaint that are specifically covered under the definition of academic grievance are:

a. failure to assess work in accordance with specified criteria;
b. bias by marker;
c. technical marking or collating error;
d. failure to manage requests for special consideration in accordance with the Special Consideration Policy;
e. failure of a research project supervisor to fulfil their responsibilities as defined in the Code of Practice - Honours;
f. failure to adhere to the requirements of the General Course Rules, including the rules governing the award of grades of performance, granting of awards "with Distinction", minimum rate of progress, advanced standing, amendments to academic records;
g. failure to adhere to the requirements of the Award Rules;
h. failure to adhere to mandatory requirements of a relevant Code of Practice (e.g. Teaching and Assessment, Honours, Practical Placements), including assessment or examination requirements;
i. failure to adhere to Faculty assessment or examination requirements;
j. failure to follow due process in handling student requests or complaints.

You can obtain a copy of the policy and the Appeal against decision or action affecting academic experience form from the Faculty office or on the Faculty website at: http://www.uow.edu.au/law/

Please note that there are strict guidelines and timeframes. A full copy of the University Academic Student Grievance Policy can be found at: http://www.uow.edu.au/handbook/courserules/studacgrievpol.html
Transfer Policy

Transferring from another Faculty to the Faculty of Law

Each year, a significant number of students in other Faculties make applications to transfer into the Bachelor of Laws degree. In any given year, the number of applications for transfer will greatly exceed the places available for transferring students.

The Faculty of Law will consider applications for such transfers on the following bases:

1. Students to have completed at least 48 credit points of subjects and attained a Weighted Average Mark (WAM) of at least 70.0; and
2. There are places available.

The number of places available for transfer will be determined from year to year, based on a variety of factors including the overall number of places in Law, the number of students that have withdrawn from studies in Law during the previous year or that have deferred their first year of study, and the size of the upcoming first year class.

Applications received will be ranked according to WAM, and places allocated according to rank. A WAM of 70 alone will not guarantee a successful transfer application.

Students may apply by filling in an Undergraduate Application to Vary Course Registration form. Transfer applications must be submitted by the end of the first week of January on the specified form.

Transferring within programs offered by the Faculty of Law

Students who are studying any of the LLB single or combined degree programs may only transfer from one program to another in the following circumstances:

1. A transfer from a double degree program to the 4 year LLB will only be approved in the second or subsequent year of enrolment;
2. A transfer from one double degree program to another double degree will only be approved in the second subsequent year of enrolment;
3. A transfer between programs offered by the Faculty of Law must be approved by the Sub-Dean.
What is advanced standing?

Students in an LLB course may be eligible to receive advanced standing towards one of more subjects, up to the maximum credit point limit prescribed in the General Rules: see the 2008 Online Course Handbook at: http://www.uow.edu.au/handbook/generalcourserules/UOW028638.html. If we grant advanced standing, you are considered to have completed the requirements of the nominated subject and are not required to undertake it.

Who is eligible for advanced standing?

You may apply for advanced standing where:

- you have completed one or more LAW-prefix subjects as part of another degree at the University of Wollongong. This applies if you are enrolled in the 3 year LLB (Graduate) degree, and you undertook your first degree at the University of Wollongong, or if you have transferred to one of the 4-year LLB degrees or one of the double degree programs after commencing, but not completing, a single degree at the University of Wollongong (eg, BA or BCom); or

- you have completed one or more law subjects as part of studies undertaken at a university or other tertiary institution other than the University of Wollongong.

Applying for advanced standing

If you wish to apply for advanced standing, you should complete the relevant form and provide supporting documentation (ie evidence of completion of the equivalent subject, grade or mark achieved, subject outline or other information on the content of the subject completed) and lodge these documents at the Law Faculty Administration office.

You should normally apply no later than the end of the second week of the session in which the LLB subject for which you seek advanced standing is on offer.

The Sub-Dean will recommend that either:

- you receive advanced standing without the need to undertake any additional work; or

- you be given advanced standing provided that you successfully complete additional work (in the form of a make-up assignment) to be supplied by the co-ordinator of the LLB subject; or

- your application be refused.
We will refuse your application for advanced standing if the Sub-Dean considers that the subject which you previously completed is so different from the subject for which you seek advanced standing that no reasonable amount of make-up work will equip you with the knowledge, depth of understanding and skills equivalent to those of students who have completed the LLB subject. The Sub-Dean will take account of the learning objectives, content, teaching method and assessment of the subject which you completed previously. If we refuse your application, you should undertake the LLB subject.

If the Sub-Dean does not have sufficient information about the subject to make a decision, he or she will consult with the subject co-ordinator before making a recommendation.

If we give you advanced standing, your completed forms signed by the Sub-Dean will be forwarded to Student Records in Administration. Copies will be filed in the Law Faculty office.

If we require make-up work, the co-ordinator of the relevant LLB subject will decide the content of the assignment as well as the hand-out and due date. The rationale for requiring make-up work is to ensure that your knowledge, understanding and skills are equivalent to those of students who have successfully completed the LLB subject. We will only approve your application for advanced standing if the subject coordinator advises the Sub-Dean that he or she is satisfied of this.

If you wish to appeal a decision made by the Sub-Dean, you may contact the Dean.

**Criteria**

The Sub-Dean uses the following guidelines to decide whether to give LLB advanced standing on the basis of LAW-prefix subjects undertaken at the University of Wollongong:

- If the LAW subject was taught jointly with the LLB equivalent and assessed in an identical manner, we will give you advanced standing without a requirement for make-up work.
- If the LAW subject was taught jointly with the LLB equivalent, but assessed in a different manner, we will give you advanced standing (without make-up work) if you achieved a grade of Distinction or higher (ie a mark of at least 75%) in the LAW subject. If you completed the subject at Credit level or lower, we will require make-up work.
- If the LAW subject was taught separately from the LLB equivalent, we will only give advanced standing with make-up work, irrespective of the grade you achieved in the LAW subject.
- If the objectives, content, teaching method and assessment of the respective LAW and LLB subjects are substantially different, (eg LAW100, LAW101, LAW210, LAW302 and LAW315), we will not give you advanced standing. We will require you to complete the LLB subject.
Guidelines for cross-institutional enrolment

LLB students

If you are enrolled in an LLB course at the University of Wollongong, you may in some circumstances enrol as a cross-institutional student at another law school.

If the Sub-Dean of the Faculty of Law gives you approval, you may cross-institutionally enrol:

- at another Australian law school in an elective subject that the University of Wollongong does not offer;

- at another Australian law school in a prescribed subject, provided that (i) the University of Wollongong does not offer that subject in the relevant session, and (ii) you need to complete the subject in order to fulfil your degree requirements at the end of that session; or

- at an international law school in an elective subject as part of an approved exchange program.

Subject to the following limitation, if the Sub-Dean has given you approval to undertake a subject cross-institutionally and you successfully complete the subject, you will receive advanced standing for the subject. LLB degree students may take up to 3 elective subjects cross-institutionally. Students enrolled in the Bachelor of Laws 4 yr (1777) course may take an additional 3 elective subjects cross-institutionally in the final session of their course.

Other policies of the University

You will find detailed information about the following University policies online at: www.uow.edu.au/handbook/

- Code of Practice - Teaching and Assessment
- Code of Practice – Students
- Code of Practice - Honours
- Acknowledgement Practice - Plagiarism
- Special Consideration
- Supplementary Examinations, Assessment and Examination Rules and Re-Assessment of Grades
- Student Academic Grievance
- Non Discriminatory Language Practice and Presentation
- Occupational Health and Safety
- Intellectual Property Policy
Your Career

Opportunities
Law graduates enjoy a broad range of career opportunities, both in the private legal profession and in the public and private sectors. Many commercial organisations and public sector bodies employ in-house lawyers. Some of these lawyers practise law, while others have research, policy or management responsibilities. Firms of solicitors in city, regional and rural areas also employ new graduates. Most barristers practise in the cities or major regional towns.

Advice
You can make an appointment for an individual interview with a Careers Counsellor who can help you if you are not sure of the options available to you when you graduate, and who can also assist you to implement strategies to increase your employability as you progress through your degree studies.

The Careers Service website http://www.uow.edu.au/careers/ provides lots of information, resources and useful links to help you explore your career options. You should register with My JobAlert to receive regular emails informing you of job opportunities or career related activities. Part time, non-degree related (casual) jobs are listed on the Careers Service job board at http://www.uow.edu.au/careers/jobboard/jobs2.html

The Careers Service can provide guidance in designing resumes and managing job interviews. Workshops are offered throughout the year on a range of topics related to career choice and job seeking. After you have attended workshops and/or viewed the information within the job seeking resource, The Edge, found at: http://www.uow.edu.au/careers/publications/TheEdge.html. You can submit your resume via email to have it checked.

The Careers Service also makes available its ‘Graduate Opportunities’ Book to help you in selecting prospective graduate employers.

A variety of Workplace Learning programs are available to provide opportunities to increase your employability and to see how your law qualifications can be valued by organisations...in essence ‘putting knowledge to work’. Look out for Univative Illawarra, The Employability Challenge (TEC) and the Employment Experience Program (EEP) – go to Careers Service website for more details.

Each April, a Careers Fair is staged on campus for all disciplines. Representatives attend from private and public sector organisations, providing you with the opportunity to discuss career possibilities.

Location: Lower Ground Floor, UniCentre, Building 11
Telephone: (02) 4221 3325
Email: careers@uow.edu.au
Web: http://www.uow.edu.au/careers/
The information contained in this booklet is correct at the time of printing, but may be subject to change without notice.